

# REPORTS

For the  
One Hundred Sixteenth Synod  
of the  
Diocese of Mid-America  
of the  
Reformed Episcopal Church



Meeting in Council  
Church of the Holy Communion Cathedral  
Dallas, TX

November 29-30, 2023



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# REFORMED EPISCOPAL VALUES

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## **TRADITIONAL ANGLICANISM**

- Ancient & Historic Model of the Church as expressed through the Formularies of the English Reformation regarding Faith & Order
- Doctrinal Standards of the Reformed Episcopal Church:
  - The Holy Scripture as God's inerrant, infallible & unchangeable Word
  - Book of Common Prayer (REC2003)
  - 39 Articles of Religion
  - Chicago-Lambeth Quadrilateral
  - Declaration of Principles
  - Jerusalem Declaration

## **A BIBLICAL WORLD & LIFE VIEW**

- Testing all things by Scripture
- Biblical & Traditional views on:
  - Marriage & Family
  - Gender & Sexuality
  - Sanctity of Human Life
  - Morality based on the 10 Commandments and teachings of Jesus

## **REVERENT & LITURGICAL WORSHIP WITH COMPREHENSIVE CHURCHMANSHIP**

- Historic Book of Common Prayer in Elizabethan or Contemporary Language as approved by the Reformed Episcopal Church
- Sacramental Worship with Biblical Preaching
- Customs reflective of varying cultures (African American, Anglo, Latino, etc)
- Comprehensive Churchmanship (low, high, etc)
- Music expressing the beauty and character of God, and the hymnody of the historic church – most especially as contained in the 1940 Hymnal and REC Book of Common Praise 2017

## **BEING AN ALWAYS MISSION-AL COMMUNITY**

- Seeking to provide ways for unbelievers to 'belong' before they 'believe'
- Willing to care for the least, the last, the lost, and the lonely
- Committed to the support of both domestic and foreign mission
- Raising up and equipping Missionaries and Church planters

## **DISCIPLESHIP & PERSONAL COMMITMENTS OF ALL MEMBERS**

- Ministry that equips laity to be active in all aspects of the work of the Church
- Ministry that develops future leadership both lay & clergy
- Establishing Christian schools and Christian education at all levels
- Providing Biblical and faithful seminaries
- Encourages the Tithe (10%) as the normative model of giving

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## SYNOD PLANNING COMMITTEE

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Bishop Sutton, Dean Camlin, and the staff of Church of the Holy Communion Cathedral are excited to welcome everyone for the 116th Synod of the Diocese of Mid-America. You may recall that Synod this year was originally scheduled to be a one-day Zoom business meeting. As you now know, however, Bishop Sutton has called for the election of an additional suffragan bishop for our diocese. This requires that our Synod be changed to an in-person Synod for canonical and voting purposes.

We are aware of the additional burden that this may place on our parish travel budgets. To that end, the Standing Committee and Trustees of the Diocese approved providing the registration and meal costs for all attendees of this year's Synod. Other travel and hotel costs will still be the responsibility of the parishes and/or attendees.

Additionally, to accommodate the time needed for the nominations and search process for the election, Bishop Sutton and the Standing Committee approved moving Synod from the normal October date(s) to the week after Thanksgiving. We will also start on a Wednesday morning and end at lunch on Thursday. This should provide ample opportunity for return travel before the weekend and the first Sunday in Advent.

### WEDNESDAY, NOVEMBER 29

Our time together will begin on Wednesday with the service of Holy Communion and Ordination to the Presbyterate at 8:30am. Clergy are asked to bring cassock/surplice and **RED** stole for the procession. Deaconesses should wear blue cassock. Following the Communion service, we will gather in Lunt Hall for our opening business session, which will include our Bishop Ordinary's report.

After lunch, we will have a teaching session led by the Rev. Michael Vinson. Fr. Vinson is the planter and Vicar (soon to be Rector) of St. Benedict's. This past Summer, Fr. Vinson led a church planting intensive seminar for our brethren in Europe under the newly formed REC100-Europe. He has been invited to present the principles of his seminar to our Synod.

The election of our suffragan bishop will occur during our afternoon session on Wednesday (3:30pm). This election will be by private ballot. **You must be present at Synod to cast a vote.** Proxies and/or absentee voting are not permitted. In accordance with Article Five of the Constitution of the Diocese, the following are entitled to a vote:

- All Bishops and Presbyters, in good standing, that are canonically resident in the Diocese of Mid-America. Deacons are not entitled to a vote unless they are serving as a Minister-in-Charge of a Parish within the Diocese of Mid-America.
- Laity who serve on the Standing Committee and/or the Board of Trustees, or laity that serve as a chairman of a Diocesan committee, if they are not already elected otherwise as a parish delegate.
- Laity who are elected by their parish as a voting delegate and certified by the Synod. Laity elected as Alternates will only be allowed to vote if their delegate is not present and/or available to vote.

Following the election, our late afternoon session (starts at 4:30pm) will be devoted to the Women's Day meeting and the clergy/men meeting. The Women of the Church will meet in the White Chapel and be led by Deaconess Jill Nowell and Deaconess Canon Annette Johnson. The clergy and men of the church will meet with Bishops Sutton and Banek in the Sanctuary.

Evensong will be held at 6:00pm followed by a Mexican Fajita Buffet dinner in Lunt Hall. All registered individuals in attendance (including those coming only to the Women's Day meeting) are invited to join us for dinner.

#### THURSDAY, NOVEMBER 30

Thursday morning will begin with Morning Prayer at 8:30am, followed by a short teaching on the office of Deaconess and then be devoted to our remaining business. We will conduct all the business of the Diocese and then adjourn. This should be no later than 12:00pm. A box lunch from McAlister's Deli will be provided. You are then free to eat and fellowship in the parish hall at your leisure, or take your lunch and begin your travels home. You will select your sandwich choice when you complete your online registration.



The Very Rev. Canon Jason R. Grote  
Chairman, Synod Program Committee

### REGISTRATION CHECK-IN

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Canon Grote will be available in the Hyatt Place Dallas – North Galleria hotel lobby from 7:30pm – 9:00pm on Tuesday evening for early check-in. Those staying at the hotel may check in to receive their badge. If you are not able to check-in on Tuesday evening, the check-in desk will be open from 7:00am to 8:00am on Wednesday morning in Lunt Hall on the CHC Campus.

Additionally, for those women coming to the Women's Day meeting and/or banquet only, you may check in and receive your badge when you arrive on Wednesday afternoon. Women's Day starts at 4:30pm in the white chapel on the church campus.

### CLERGY VESTING ON WEDNESDAY MORNING

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All clergy and deaconesses are requested to vest and process for the Thursday morning opening Eucharist service. Appropriate vestments will be **Cassock & Surplice with RED stole**. Deaconesses should wear blue cassock. Clergy should arrive to the church campus by 8:00am on Wednesday to get situated and vested. Vesting is scheduled to be in Miller Hall.

Once vested, you are asked to return and remain in Lunt Hall. Either the Rev. Kasey Gage or the appointed Verger will coordinate the procession and provide further instruction prior to the start of the processional hymn. A group photograph will follow the service. **Please remain vested for the photograph.**

For all other worship services during Synod, only the participating clergy will vest and process.



## ADDRESSES & VENUE INFORMATION

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### **CHURCH OF THE HOLY COMMUNION CATHEDRAL**

17405 Muirfield Dr.  
Dallas, TX 75287

(972) 248-6505

<https://www.holycommuniondallas.org/>

### **SYNOD HOTEL**

Hyatt Place Dallas – North Galleria  
5229 Spring Valley Rd.  
Dallas, TX 75254

(972) 716-2001

<https://www.hyatt.com/en-US/hotel/texas/hyatt-place-dallas-north-by-the-galleria/dfwzn>

The hotel and the Church are approximately 5 miles apart. However, you should allow at least 20 minutes during the morning rush hour. If you choose to take the tollway, please note that it is a cashless toll road. If you choose to avoid the tollway, just stay on the access road (Dallas Parkway) and leave a few minutes earlier as there are some stop lights along the way.

ALL MEALS AND MEETINGS WILL BE AT THE CHURCH CAMPUS THIS YEAR.

## SYNOD SCHEDULE

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Please be aware that students of the Cathedral school will be arriving and departing the CCHC campus at the same time you arrive and depart. Please be extra careful of children, moving vehicles, and do not block the half-circular drive at the entrance to Miller Hall. Finally, no one is to enter the Edman Educational Building during school hours without approval from the school/church staff.

### **TUESDAY – NOVEMBER 28<sup>TH</sup>**

7:30p – 9:00p Early check-in at the hotel lobby.

### **WEDNESDAY - NOVEMBER 29<sup>TH</sup>**

Clergy will vest in Cassock & Surplice with **RED** stole for the Holy Communion procession. Deaconesses should wear blue cassock. Clergy should arrive at the Church campus by 8am to begin vesting. Vesting racks will be available in Miller Hall.

Women of the Church attendees should arrive on time for their 4:30pm meetings (unless attending early business during the day). The meeting will be in the white chapel on the church campus.

7:00a Check-in – Lunt Hall  
8:00a Clergy vesting – Miller Hall  
8:30a Holy Communion & Ordination service  
*Synod Group Photo to follow the worship service*  
10:45a Organizational Business & Bishop Ordinary Report  
11:55a Noonday prayers  
Noon Lunch – Lunt Hall - McAlister’s Soup & Spud bar  
1:15p Teaching Session #1 – *The Rev. Michael Vinson*  
2:45p Break  
3:00p Board of Foreign Missions updates  
3:30p Election of a Suffragan Bishop  
4:15p Break  
4:30p Women’s Day Meeting (white chapel) / Men & Clergy meeting (Sanctuary)  
6:00p Evensong  
7:00p Mexican dinner buffet in Lunt Hall

### **THURSDAY – NOVEMBER 30<sup>TH</sup>**

8:30a Morning Prayer  
9:15a Teaching Session #2 – *Dss. Canon Annette Johnson*  
10:00a Business Session  
12:00p Adjourn  
Box Lunch following adjournment

*We will adjourn once business is completed. We anticipate that it will be no later than 12:00pm but may be before or after.*

## RULES OF ORDER

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### *For General Councils and Diocesan Synods Of the Reformed Episcopal Church*

- The business of every meeting shall be introduced with prayer.
- The Minutes of the sessions of the preceding day shall be read every morning at the opening of business, unless the house shall otherwise determine.
- The President shall appoint the several committees, unless the canons of the church shall otherwise specify.
- When the President takes the chair, no member of the house shall continue standing, or shall afterward stand up, except to address the chair.
- No member shall absent himself from the sessions of the house unless he have leave, or be unable to attend.
- When any member is about to speak in debate, or deliver any matter to the house, he shall with due respect address himself to the President, concerning himself strictly to the point in debate.
- No member shall speak more than twice in the same debate without specific leave, by vote of the house.
- A question being once determined shall stand as the judgment of the house, and shall not again be drawn into debate during the same session, unless with the consent of two-thirds of the house.
- While the President is putting any question, the members shall continue in their seats, and shall not hold any private discourse.
- No motion shall be considered as before the house unless it be seconded.
- Reports made by the various Boards and Committees to any Council (or Synod) of the church are officially received upon presentation to the house, and are the subject of its action only insofar as they embody recommendations which require specific authorization or approval under the canons of this church.
- When any question is before the house, it shall be decided upon before any new subject is introduced, except for the question of adjournment.
- All questions of order shall be decided in the first instance by the Chair, without debate. An appeal, however, may be made from the decision of the Chair by any member of the house; said appeal requiring a two-thirds majority vote to be sustained.
- The question on motion of adjournment shall be taken before any other, and without debate.
- When the house is about to rise, every member shall keep his seat, until the President shall leave the Chair.
- A call to prayer shall always be in order, when made by a member entitled to the floor; and **in** such case the Chair shall designate the person(s) whom he desires to lead in that service.

These Rules of Order shall remain in force until altered or suspended by the Council, two-thirds of the members present voting for such alteration or suspension.

*Adapted from the Journal of the Twenty-sixth General Council of the Reformed Episcopal Church*

## ORDER OF BUSINESS

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1. Organizational Business
  - a. Credentials Committee *Canon Grote*
  - b. Declaration of Quorum
  - c. Corresponding Membership *Canon Grote*
  - d. Election of Officers

*Canonically, the Bishop Ordinary will serve as President. The Suffragan Bishop will serve as Vice-President.*

    - i. Secretary

*The current Secretary is Cathy Heissenhuber. She is willing to accept a nomination if the Synod desires.*
    - ii. Treasurer

*The current Treasurer is Canon Jason Grote. He is willing to accept a nomination if the Synod desires.*
  - e. Minutes of the 115<sup>th</sup> Synod *Mrs. Cathy Heissenhuber (filed)*
2. Report Session #1
  - a. Bishop Ordinary - Statistical & Official Acts *Bishop Sutton (filed)*
  - b. Bishop Ordinary – Report & Exhortation *Bishop Sutton*
  - c. Suffragan Bishop *Bishop Banek (filed)*
  - d. Summary of the Standing Committee *Mrs. Cathy Heissenhuber (filed)*
  - e. Summary of the Trustees of the Diocese *Mrs. Cathy Heissenhuber (filed)*
3. Election of a Suffragan Bishop
4. Report Session #2
  - a. Treasurer of the Diocese *Canon Grote*
  - b. Dean of Cranmer Theological House *Dean Camlin*
  - c. Treasurer of Cranmer House *Canon Grote*
  - d. Constitution & Canons *Archdeacon Payne*
  - e. Nominations Committee *Fr. Carl Lund*
  - f. Diocesan Canon Missioner *Canon Grote*
  - g. Deaconess Canon *Dss. Canon Annette Johnson*
  - h. Women of the Diocese *Dss. Jill Nowell*
  - i. Diocesan Policies *Bishop Banek*
  - j. Minister's Salaries *Canon Grote*
  - k. State of the Diocese *Canon Grote (filed)*
5. Other Ministries & Updates
  - a. Anglican Way Institute
  - b. St. Andrew's College
  - c. Daughters of the Holy Cross
  - d. Vergers
6. Old Business
7. New Business
8. Announcements
9. Committee Appointments to serve until next Synod (*may be distributed after Synod*)
10. Episcopal Visit schedule (*may be distributed after Synod*)

*The Chair may alter the Order of Business at his discretion.*

## ORGANIZATIONAL BUSINESS

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- The Committee on Credentials report and Roster of Voting Members (and non-voting members) will be delivered orally at Synod and provided to the Secretary for inclusion in the Journal of this Synod. The advance copy provided in this report packet is subject to change based on late registrants and actual attendance.
- Upon hearing and receiving the Credentials report, the Secretary will declare a quorum.
- The Committee on Corresponding Membership will be delivered orally at Synod and provided to the Secretary for inclusion the Journal of this Synod. The advance copy provided in this report is subject to change based on late registrants and actual attendance.
- Election of the Diocesan officers. The Bishop Ordinary serves as the President and Bishop Banek will serve as the Vice-President. We will elect the Secretary and the Treasurer to serve for the upcoming year.
- Minutes of the 115<sup>th</sup> Synod of the Diocese of Mid-America (Oct 2022) are provided as a separate document from this report packet. *The chair will entertain a motion to dispense with the reading of the minutes.*

The Journal for the 115<sup>th</sup> Synod (2022) is available for download at:

<http://recdma.org/synod.html>

## COMMITTEE ON CREDENTIALS

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*This report may change based on late registrations and/or actual attendance. An updated report will be presented orally at Synod and will be given to the Secretary for inclusion in the Journal.*

November 8, 2023

The Certifications of duly elected representatives and statistics is based on the parish certification forms submitted for 57<sup>th</sup> General Council of the Reformed Episcopal Church held in Charleston in June of this same year. In cases where the certified and elected representatives needed to change, the Rectors of those parishes contacted the chairman of this Committee and certified the proper list elected individuals in accordance with the Canons. All certifications are in order with the following exception:

- **Mariner's Church – Detroit, MI.** *Did not complete a parish certification and statistical form. No lay delegates are represented at this council. No action required.*

There are a total of 110 individuals registered to attend the whole of Synod. Additionally, there are 12 individuals who have registered to attend just the Women's Day meeting/banquet dinner on Wednesday.

The following totals of clergy and representatives of the Diocese of Mid-America are registered and certified for the purposes of voting at this Synod and in the election of the Suffragan Bishop:

- 2 - Bishops
- 43 – Presbyters
- 25 – duly elected parish delegates
- 5 – Diocesan Officer/Trustee/Standing Committee (*not otherwise elected as a lay delegate*)
- 3 – duly elected parish alternates (*who vote only when their parish delegate is absent*)

75% (30 out of the 40) of our Diocesan parishes/missions are represented at this Synod by at least one Presbyter and/or one voting lay member.

In addition to the above voting members of the Synod, there are 44 other individuals registered for at least one portion of the Synod but are not entitled to a vote.

The Committee recommends that the list of clergy and lay representatives be given to the Secretary for inclusion in the minutes and that all representatives be seated.

Respectfully submitted,

The Very Rev. Canon Jason R. Grote  
Committee Chairman

## ROSTER OF CERTIFIED VOTERS – DIOCESE OF MID-AMERICA

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### BISHOPS (2)

1. Sutton, Ray Church of the Holy Communion Cathedral - Dallas, TX
2. Banek, Walter Good Shepherd – Tyler, TX

### PRESBYTERS (43)

1. Agajanian, Garrett St. Stephen's – Montrose, CO
2. Barkalow, Jesse Holy Cross Anglican– Colorado Springs, CO
3. Bartel, Kent Christ the King – Grover Beach, CA
4. Bernier, Benjamin Providence Church - Corpus Christi, TX
5. Birkinbine, Henry Christ's Chapel - Riverside, CA
6. Boonzaaijer, John Chapel of the Cross - Dallas, TX
7. Boutwell, Wyatt Holy Cross - Alpine, TX
8. Bowman, Robert Christ's Chapel – Riverside, CA
9. Bravo, Omar Iglesia Santa Cruz – Dallas, TX
10. Brummett, William A. Diocese of Mid-America
11. Camlin, Charles Church of the Holy Communion Cathedral - Dallas, TX
12. Clay, John St. Thomas of Canterbury - Houston, TX
13. Deems, Tait Christ Church – Colorado Springs, CO
14. DeLapp, Nevada St. Stephen's - Flowood, MS
15. Dickinson, Garrin Chapel of the Cross – Dallas, TX
16. Ellisor, Russell Church of the Resurrection - Crosby, TX
17. Erlandson, Charles Good Shepherd - Tyler, TX
18. Felton, Rory Chaplaincy
19. Foos, Brian St. Andrew's - Chester, CA
20. Fruin, Edward Chapel of the Cross – Dallas, TX
21. Gage, Kasey Church of the Holy Communion Cathedral - Dallas, TX
22. George, Obaid Diocese of Mid-America
23. Grote, Jason St. Matthias - Katy, TX
24. Harper, Joshua Church of the Holy Communion Cathedral - Dallas, TX
25. Howden, Paul Holy Trinity - Webster Groves, MO
26. Keppler, Michell St. Barnabas – Bellville, TX
27. McGee, Thomas St. Timothy's - Jonesboro, AR
28. Mezger, Alan Chapel of the Cross – Dallas, TX
29. Norton, David St. Mark the Evangelist – Waxahachie, TX
30. Payne, James St. Thomas of Canterbury - Houston, TX
31. Quintero, Jesus Iglesia Holy Communion - Dallas, TX
32. Rajah, Sunil Blessed Trinity – El Cajon, CA
33. Rutt, Steven St. Andrew's – Glendale, AZ
34. Sneed, Brad Covenant Church – Heber Springs, AR
35. Stults, Stephen St. Paul's - Houston, TX
36. Templin, Michael Church of the Holy Communion Cathedral– Dallas, TX
37. Tjoelker, Philip St. Andrew's - Tinley Park, IL
38. Toms, Stephan St. Paul's - Baton Rouge, LA
39. Vinson, Michael St. Benedict's – Rockwall, TX
40. Voelkel, Andrew Church Planter – Christ the King Fellowship – Covington, LA
41. Welty, Terrence All Saints - Shreveport, LA
42. Young, Jerry St. Mark the Evangelist – Waxahachie, TX
43. Ziegenhagen, Nicholas Good Shepherd - Tyler, TX

**LAY DELEGATES (25)**

1. Akinwunmi, Olotosin St. Thomas of Canterbury, Houston TX
2. Banek, Nelda Good Shepherd – Tyler, TX
3. Bernier, Miriam Providence Church – Corpus Christi, TX
4. Boutwell, Reneé Holy Cross - Alpine, TX
5. Corbitt, John Church of the Holy Communion Cathedral - Dallas, TX
6. Crabb, Katia Church of the Holy Communion Cathedral - Dallas, TX
7. Dallas, Dirk Christ's Chapel - Riverside, CA
8. Ellisor, Shirley Church of the Resurrection - Crosby, TX
9. Fruin, Melissa Chapel of the Cross - Dallas, TX
10. Fuller, William St. Barnabas - Bellville, TX
11. Grote, Ellen St. Matthias - Katy, TX
12. Jackson, Kimberly St. Timothy's - Jonesboro, AR
13. Jeske, Leslie Good Shepherd - Tyler, TX
14. Knight, Mark Church of our Savior - Joplin, MO
15. Kuch, James Church of the Holy Communion Cathedral - Dallas, TX
16. Mulvey, Carol Church of the Holy Communion Cathedral - Dallas, TX
17. Owens, William All Saints – Shreveport, LA
18. Rutt, Susannah St. Andrew's - Glendale, AZ
19. Simmons, Johnny Holy Trinity – Houston, TX
20. Stults, Delfina St. Paul's - Houston, TX
21. Tjoelker, Tamara St. Andrew's - Tinley Park, IL
22. Vanzant, Earl St. Thomas of Canterbury – Houston, TX
23. Vinson, Jodi St. Benedict's - Rockwall, TX
24. West, Dss, Barbara St. Stephen's - Flowood, MS
25. Williams, John Holy Trinity - Webster Groves, MO

**OFFICERS OF THE COUNCIL / STANDING COMMITTEE / BOARD OF TRUSTEE MEMBERS (5)**

*(not otherwise included in the clergy roster or elected as a parish Lay Delegate)*

1. Gibbs Russell, Garland (Beth) Diocesan Trustee Member
2. Heissenhuber, Cathy Diocesan Officer (Elected Secretary)
3. Johnson, Dss. Annette Standing Committee Member
4. Johnson III, Harry K. Diocesan Trustee Member
5. Longueville, James Diocese Trustee Member

**ALTERNATES (3)**

1. Hintzel, Travis St. Barnabas – Bellville, TX
2. Knight, Martha Church of our Savior – Joplin, MO
3. Payne, Deborah St. Thomas of Canterbury - Houston, TX



## ROSTER OF NON-VOTING MEMBERS & GUESTS

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### **BISHOPS (1)**

1. Reed, Ryan Bishop Ordinary – Diocese of Ft. Worth (ACNA)

### **PRESBYTERS (1)**

1. Braunschneider, Karl Diocese of the Mid-Atlantic (ACNA)

### **DEACONS - Not-in-Charge of a Parish (6)**

1. Heissenhuber, Werner Church of the Holy Communion Cathedral - Dallas, TX
2. Lemke, Brett Church of the Holy Communion Cathedral – Dallas, TX
3. Randall, Randy Good Shepherd - Tyler, TX
4. Rowland, John Good Shepherd - Tyler, TX
5. Shattuck, Robert Church of the Holy Communion Cathedral - Dallas, TX
6. Woolsey, Mark Chapel of the Cross - Dallas, TX

### **DEACONESSES (Not otherwise registered as a delegate or as a Diocesan Officer/Standing Committee/Trustee) (3)**

1. Ivers, Cheryl Church of the Holy Communion Cathedral – Katy, TX
2. Longueville, Cynthia Church of the Holy Communion Cathedral – Dallas, TX
3. Nowell Jill Church of the Holy Communion Cathedral - Dallas, TX

### **OBSERVERS (33)**

1. Bawcombe, Candace Diocese of Ft. Worth
2. Brown, Melinda Church of the Holy Communion Cathedral - Dallas, TX
3. Bullard, Michael St. Benedict's - Rockwall, TX
4. Camlin, Brett Church of the Holy Communion Cathedral - Dallas, TX
5. Cappuccia, Marisa Church of the Holy Communion Cathedral - Dallas, TX
6. Charnock, Jane St. Mark the Evangelist - Waxahachie, TX
7. Dominguez, Rosalinda Garland, TX
8. Dyer, Laura Church of the Holy Communion Cathedral - Dallas, TX
9. Dyer, Ted Church of the Holy Communion Cathedral - Dallas, TX
10. Funk, D'Ann Church of the Holy Communion Cathedral - Dallas, TX
11. Gregory, Miriam Church of the Holy Communion Cathedral - Dallas, TX
12. Gregory, Wayne Church of the Holy Communion Cathedral – Dallas, TX
13. Holland, Susan Church of the Holy Communion Cathedral - Dallas, TX
14. Hurt, Jeff Church of the Holy Communion Cathedral – Dallas, TX
15. Hurt, Patricia Church of the Holy Communion Cathedral – Dallas, TX
16. Johnson, Royce Ann St. Matthias - Katy, TX
17. Keppler, Donna St. Barnabas - Bellville, TX
18. Lopez, Clifford Church of the Holy Communion Cathedral - Dallas, TX
19. Lopez, Felicity Church of the Holy Communion Cathedral – Dallas, TX
20. Mathews, Barbara Church of the Holy Communion Cathedral - Dallas, TX
21. Mezger, Dianne Chapel of the Cross – Dallas, TX
22. Murray, Judith Church of the Holy Communion Cathedral - Dallas, TX
23. Osmond, Nicholas Church of the Holy Communion Cathedral - Dallas, TX
24. Perkins, Tillie St. Benedict's - Rockwall, TX
25. Prickette, Linda Church of the Holy Communion Cathedral - Dallas, TX
26. Ritter Stephanie Church of the Holy Communion Cathedral - Dallas, TX
27. Ruben Jennifer Fulshear, TX
28. Schneider, Jeanie St. Benedict's - Rockwall, TX
29. Skelton, Melinda Church of the Holy Communion Cathedral - Dallas, TX
30. Sutton Susan Church of the Holy Communion Cathedral - Dallas, TX
31. Welty Cherie All Saints - Shreveport, LA
32. Woodwell, Joseph Postulant – Church of the Holy Communion Cathedral – Dallas, TX
33. Young Donna St. Mark the Evangelist - Waxahachie, TX

## CORRESPONDING MEMBERSHIP

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The following individuals are recommended to this Synod to be granted corresponding membership, if they be present for these business proceedings. Corresponding membership includes voice but no vote.

- **The Rt. Rev. Ryan Reed** - Bishop Ordinary of the Diocese of Fort Worth (ACNA)
- **The Rev. Karl Braunschneider** – Diocese of the Mid-Atlantic (ACNA)
- **Mr. Jeffrey Hurt, Esq.** –Registered as an Observer but is a member of Church of the Holy Communion Cathedral. Mr. Hurt serves as the Chancellor for the Diocese and serves on our special committee for Diocesan Policies.

Respectfully Submitted,

The Very Rev. Canon Jason R. Grote  
Chairman, Corresponding Members

## ELECTION OF OFFICERS

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The Bishop Ordinary serves as the President and the Suffragan Bishop serves as the Vice-President. Nominations for each of the following officers will come from the floor.

*The President will open the floor for nominations to fill each of the following. Upon receiving a nomination and a second for such nomination, the chair would then entertain a motion that nominations cease, and the appropriate officer cast one ballot in favor of the nominee. If more than one nomination is received and seconded for a particular office, the President will call for a vote by ballot and the nominee receiving the most votes will be elected.*

**i. Secretary Election**

*The current Secretary is Cathy Heissenhuber. She is willing to accept a nomination for another term if the Synod desires.*

**ii. Treasurer Election**

*The current Treasurer is Canon Jason Grote. He is willing to accept a nomination for another term if the Synod desires.*

## REPORTS SESSIONS #1

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- **The Report of the Bishop Ordinary**

The Bishop Ordinary's report is divided into two portions. The first portion is included in this report packet and is a record of his official acts and activities since the previous Synod. This is not read aloud but is considered to be a part of his report when received. The second portion will be his report and exhortation. It is not yet included in this packet. A hard copy of it will be delivered to you at Synod when Bishop Sutton orally presents it. It will be provided to the secretary for inclusion in the Journal.

**NOTE: The chair will entertain a single motion to file the next three reports**

- **The Report of the Suffragan Bishop**

A report of Bishop Banek's official acts and activities is included since the previous Synod. The Bishop usually requests that the report be filed with the Secretary and not read aloud.

- **Summary Report of the Standing Committee**

A summary report of the meetings and actions taken by the Standing Committee since the previous Synod. This is usually filed with the Secretary and is not read aloud.

- **Summary Report of the Board of Trustees**

A summary report of the meetings and actions taken by the Diocesan Board of Trustees since the previous Synod. This is usually filed with the Secretary and is not read aloud. The financial reports will be delivered under the Treasurer's Report in the next report session.

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## REPORT OF THE BISHOP ORDINARY

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### STATISTICAL AND OFFICIAL ACTS

Since the last Synod held in October of 2022, I participated in the following meetings, conferences, classes, visits, events, and services, including commissions, confirmations, marriages, funerals, ordinations and consecrations. Also included are trips and meetings and/or visits dealing with Diocesan, Denominational, Ecumenical and Provincial matters.

#### **OCTOBER 12, 2022 – NOVEMBER 30, 2023**

Diocesan Meetings & Events	28
Episcopal & Parish Visits	27
Seminary and Other	11
Confirmations	153
Receptions	54
Weddings	1
Funerals	2
Vergers Commissioned	1
Missions Commissioned	1
Ordinations/Regularizations	4
Installations	2
Consecrations	1
Denominational	28
Provincial	26

#### **DIOCESAN MEETINGS / PARISH MEETINGS & EVENTS**

In addition to weekly Cathedral Staff meetings and Diocesan Staff meetings, I participated in the following:

October 21, 2022	Mariners Church of Detroit Trustees Banquet
November 16-18	Holy Trinity Houston Men's Retreat Speaker
January 17, 2023	DMA Trustees Meeting
February 25	DMA Cathedral Vestry Retreat
March 9	Bishop's Committee, St. Mark the Evangelist, Waxahachie, TX
March 14	DMA Standing Committee
April 4	DMA Deanery of North Texas Eucharist of Collegiality
May 15-17	DMA Deanery of North Texas Clergy Retreat
May 22	DMA Standing Committee
June 29	Bishop's Committee, St. Mark the Evangelist, Waxahachie, TX
June 30	Deaconess Candidate Interview
June 30	Bishop's Committee, Church of Our Savior, Joplin, MO
July 6	DMA Standing Committee
August 29	DMA Deans and Canons
August 29	Vestry, The Chapel of the Cross, Dallas, TX
September 1	Bishop's Committee, Church of Our Savior, Joplin, MO
September 16	Bishop's Committee, Trinity Anglican Church, Pagosa Springs, CO
September 19	Committee on Nominations
September 25	DMA Synod Planning
October 4	DMA Standing Committee
October 5	Friends of Saint Timothy Evening
October 6	Bishop's Committee, Church of Our Savior, Joplin, MO
October 10	Bishop's Committee, Trinity Anglican Church, Pagosa Springs, CO
October 20	California Clergy, Child Protection Law Change

November 8-11 Holy Trinity Men's Retreat, Concan, TX  
 November 21 Bishop's Committee, Trinity Anglican Church, Pagosa Springs, CO  
 November 21 Bishop's Committee, St. Benedict's Anglican Church, Rockwall, TX  
 November 29-30 DMA Synod, Dallas, TX

**EPISCOPAL VISITS & CONFIRMATIONS / PARISH VISITS**

October 23, 2022 Episcopal Visit, Mariners Church of Detroit, MI  
 9 Confirmations  
 October 30 Episcopal Visit, St. Matthias Anglican Church, Katy, TX  
 3 Confirmations/8 Receptions  
 October 30 Episcopal Visit, Iglesia San Matias, Katy, TX  
 1 Confirmation  
 November 13 Episcopal Visit, St. Stephen's Anglican Church, Flowood, MS  
 10 Confirmations/3 Receptions  
 November 20 Episcopal Visit, Church of the Holy Trinity, Houston, TX  
 1 Confirmation/1 Reception  
 April 16, 2023 Episcopal Visit, St. Andrew's Church, Lake Almanor, CA  
 2 Confirmations/2 Receptions  
 May 7 Episcopal Visit, Church of the Resurrection, Crosby, TX  
 4 Confirmations/2 Receptions  
 May 14 Episcopal Visit, The Chapel of the Cross, Dallas, TX  
 12 Confirmations/1 Reception  
 May 21 Episcopal Visit, St. Benedict's Anglican Church, Rockwall, TX  
 5 Confirmations/9 Receptions  
 June 4 Episcopal Visit, Church of the Holy Communion Cathedral, Dallas  
 16 Confirmations/3 Receptions  
 June 25 Episcopal Visit, Iglesia Holy Communion Cathedral, Dallas, TX  
 7 Confirmations  
 July 8 Blessed Trinity Church, El Cajon (at Anglican Church of the Epiphany, La Mirada, CA)  
 5 Confirmations  
 July 9 Episcopal Visit, Christ the King Anglican Church, Grover Beach, CA  
 6 Confirmations  
 July 16 Episcopal Visit, Church of Our Savior, Joplin, MO  
 19 Confirmations/10 Receptions  
 August 6 Episcopal Visit, St. Thomas of Canterbury, Houston, TX  
 6 Confirmations  
 August 13 Commissioning of New Mission & Episcopal Visit, Holy Cross, Colorado Springs, CO  
 4 Confirmations  
 August 27 Parish Visit, St. Stephen's Anglican Church, Montrose, CO  
 September 3 Episcopal Visit, All Saints, Shreveport, LA  
 5 Confirmations/4 Receptions  
 September 10 Episcopal Visit, Iglesia Santa Cruz, Dallas, TX  
 8 Confirmations  
 September 17 Parish Visit, St. Mark's on the Plains, Canyon, TX  
 September 24 Episcopal Visit, St. Barnabas Anglican Church, Bellville, TX  
 2 Confirmations/2 Receptions  
 October 8 Episcopal Visit, Good Shepherd REC, Tyler, TX  
 14 Confirmations  
 October 22 Episcopal Visit, Anglican Church of the Epiphany, La Mirada, CA  
 6 Confirmations  
 November 5 Episcopal Visit, St. Mark the Evangelist, Waxahachie, TX  
 3 Confirmations

November 12	Episcopal Visit, Holy Trinity Anglican Church, Houston, TX 1 Confirmation
November 19	Episcopal Visit, St. Matthias Anglican Church, Katy, TX 4 Confirmations/6 Receptions
November 19	Episcopal Visit, Iglesia San Matias, Katy, TX 3 Receptions

### **SEMINARY AND OTHER**

December 2-4, 2022	Cranmer Theological House Lecturer
January 24, 2023	Cranmer Theological House Trustees
February 10	Cranmer Theological House Governance
February 21	Cranmer Theological House Journal
March 7	Anglican Way Institute Conference Planning
March 10	Cranmer Theological House Bylaws
April 24	Cranmer Theological House Trustees
May 19	Cranmer Theological House Faculty
May 20	Cranmer Theological House Commencement
May 31-June 2	Anglican Way Institute Conference, Plenary Speaker
August 18-20	Cranmer Theological House Lecturer

### **WEDDINGS**

October 26, 2023	Mr. and Mrs. Gabriel Sutton
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### **FUNERALS**

March 25, 2023	Dr. Robert Pickering, Dallas, TX
June 10	Mrs Joretta Williams, Dallas, TX

### **ORDINATIONS & REGULARIZATIONS**

March 17, 2023	Ordination of Derek Harmon to the Presbyterate
July 8	Ordination of Sunil Rajah to the Presbyterate
August 27	Ordination of Garrett Agajanian to the Presbyterate
November 4	Ordination of Brett Lemke to the Diaconate

### **INSTALLATIONS**

August 6, 2023	The Rev. John Clay-Rector, St. Thomas of Canterbury, Houston, TX
August 27	The Rev. Garrett Agajanian-Rector, St. Stephen's Anglican Church, Montrose, CO

### **CONSECRATIONS**

April 29, 2023	The Rt. Rev. William A. Jenkins, Sr., Coadjutor, Diocese of the Northeast/Mid-Atlantic
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### **DENOMINATIONAL MEETINGS & EVENTS**

October 13, 2022	Anglican School Association, Benefactor Banquet, The Saint Timothy School, Dallas, TX
October 28	Reformed Episcopal Seminary Board
October 31	REC Standing Liturgical Commission
November 7	REC Committee on Constitution and Canons
November 8	REC Board of Foreign Missions (Cuba sub-committee)
November 9-10	REC Council of Bishops
November 11	REC General Committee
November 18	Reformed Episcopal Seminary Board
December 8	Military Chaplain Endorsers
December 13	REC100
December 20	REC100

February 15, 2023	REC General Council Planning
February 24	Reformed Episcopal Seminary Board
February 24	REC100
March 20	REC Committee on Constitution and Canons
April 25	REC Council of Bishops
April 27	REC General Committee
April 28	Reformed Episcopal Seminary Board
April 29	Consecration of the Rt. Rev. William A. Jenkins, Sr.
July 11	REC Council of Bishops
July 11	Board of Foreign Missions Trustees
August 29	REC Council of Bishops
September 13	Medical Advisory Board
September 13	REC Council of Bishops
September 20	REC Council of Bishops
October 11-18	Visits to Croatia/Serbia
October 19	Diocese of Central States Synod (Zoom)
November 17	REC Theological Commission/Deaconesses Scholarship Fund Planning

### **PROVINCIAL & ECUMENICAL MEETINGS AND EVENTS**

October 25, 2022	Anglican House Publishing Board
December 15	ACNA College of Bishops
February 23, 2023	Ecumenical Dialogue, Philippine Independent Catholic Church
February 23	Ecumenical Dialogue, ACNA Catholic Conference of Bishops
March 6	Ecumenical Dialogue, Ecumenical, Ukrainian Orthodox Church of Mexico
March 7	Ecumenical Partnerships
March 23	ACNA 200 Task Force Interview
March 28	ACNA Executive Committee
April 5	Ecumenical, Global Methodist Church Bishop
April 11	ACNA College of Bishops
April 11	Anglican House Publishing Board
May 10-11	Ecumenical Dialogue, ACNA/Lutheran Church-Missouri Synod, Dallas, TX
May 30	Forward in Faith Assembly, Dallas, TX
June 12-16	Ecumenical Dialogue, Roman Catholic Church, Vatican
June 19-23	ACNA College of Bishops & Provincial Council
June 26-28	Ecumenical Dialogue, Orthodox Church in America, Dallas, TX
July 12	Ecumenical, North American Lutheran Church
August 8-10	Ecumenical, NALC Lutheran Week, Oklahoma City, OK
August 9	ACNA Deans Meeting
August 22	Ecumenical, Messianic Jews
September 15	Cairo Covenant
September 18	ACNA Bishops
September 26-Oct. 3	Ecumenical, Evangelical Lutheran Church of Latvia, Riga including the 30 <sup>th</sup> year in the Episcopacy celebration of Archbishop Janis Vanags
October 24	Anglican House Publishing Board
October 25	Ecumenical, Lutheran Church-Missouri Synod
November 16	Ecumenical (Roman Catholic)

Respectfully Submitted,



The Most Rev. Ray R. Sutton, Ph.D.  
Presiding Bishop, Ordinary of the Diocese of Mid-America

## **REPORT & EXHORTATION OF THE BISHOP ORDINARY**

*This portion of the Bishop's report will be handed when he addresses the Synod. Afterwards, a copy of the report will be included in the Journal.*



## REPORT OF THE SUFFRAGAN BISHOP

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In writing my annual report I reminded again of the blessing and privilege it is serve in ministering to our parishes and clergy alongside of our Bishop Ordinary and Presiding Bishop, Ray R. Sutton. I am thankful for the support and prayers offered by our churches and clergy for our episcopal ministry in a time such as ours. May the Lord continue bless our diocese with faithful clergy who are faithful in their pastoral calling in their parishes, and that, like the sons of Issachar, understand the times and have the knowledge of what to do to stand firm and contend earnestly for the faith which was once for all delivered to the saints.

The following is a summary of my activities as Suffragan Bishop since my last report to the 115<sup>th</sup> Synod of the Diocese of Mid-America.

### EPISCOPAL VISITS/CONFIRMATIONS/RECEPTIONS

Date	Church	Confirmation	Reception	Baptism
Oct. 9, 2022	St Stephen's, Montrose, CO			
Oct.16,2022	Christ's Chapel, Riverside, CA	7		
Oct. 16, 2022	Anglican Church of the Epiphany, La Mirada, CA	5	1	
Oct. 23, 2022	Good Shepherd Anglican Fellowship, CO Springs, CO			
Oct. 30, 2022	Providence REC, Corpus Christi, TX	3		3
Nov. 6, 2022	St. Andrew's, Glendale, AZ	6		
Jan. 22, 2023	Good Shepherd Anglican Fellowship, CO Springs, CO			
May 7, 2023	Good Shepherd Anglican Fellowship, CO Springs, CO	3		
May 28, 2023	Holy Cross Oratory, Colorado Springs, CO	6	1	
	Evening: Good Shepherd Anglican Fellowship, CO Springs			
Aug. 27, 2023	Holy Trinity Anglican, Pagosa Springs, CO			
Sept. 7, 2023	St. Andrew's, Tinley Park, IL	2		
Sept. 24,2023	Living Word REC, Courtenay, British Columbia, Canada			
	British Columbia, Canada			
Oct. 1, 2023	St. Timothy Anglican, Jonesboro, AR			
Nov. 5, 2023	St. Michael's Anglican, Broken Arrow, OK	2		
Nov. 12, 2023	Holy Trinity Anglican, Webster, MO			1
Nov. 19, 2023	St. Paul's Anglican, Houston, TX			
Upcoming Dec. 10	- Holy Cross, Alpine, TX			

### CONSECRATION/ORDINATIONS/SETTING APART

Dec. 14, 2022	Ordination of Presbyter, Edward G. Fruin
Jan. 21, 2023	Setting apart Deaconess Cheryl Ivers
Mar. 25, 2023	Ordination of Deacon John Rowland
Apr. 29, 2023	Participated in Consecration of the Rt. Rev'd Wm Jenkins (DNEMA)
July 30, 2023	Ordination of Deacon Randy Randall

### FUNERALS

Jan. 10, 2023	Officiant for the Funeral of the Very Rev'd Jerry Kistler
Mar. 20, 2023	Officiant for the Funeral of Marie Ahrens, Rev'd Robert Ahrens wife

### SCHEDULED ZOOM & In-Person MEETINGS

27+ DMA & REC Committee/Officer meetings

30+ Cuba Mission Society/Sub-committee meetings-zoom also with Cuban clergy

and many extended phone calls with committee members

4 Forward in Faith North America Council

3 ACNA College of Bishops

12+ Misc. Zoom meetings involving Episcopal oversight

OTHER

Apr. 16-22 GAFCON gathering in Kigali, Rwanda

May 15-17 Clergy Retreat, Camp Crucis

May 31-Jun 2 Anglican Way Institute

Jun 12 Represented REC/ACNA on behalf of Bp Sutton @ the PCA Gen'l Assembly

Jun 6-9 150<sup>th</sup> General Council of the REC

Not listed are the meetings and tasks that are my responsibility as Rector of Good Shepherd REC, Tyler, TX.

Respectfully Submitted,

The Rt. Rev. Walter R. Banek

Bishop Suffragan, Diocese of Mid America, REC

## REPORT OF THE STANDING COMMITTEE

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Dear Brethren,

The DMA Standing Committee met four times by video conference and conducted two electronic votes since the last Synod held in October of 2022. The following is a summary of actions taken.

### Standing Committee Email Vote

November 11, 2022

Action taken:

- A. Approval by unanimous consent the episcopal election of the Rev. Canon William A. Jenkins, Sr. as Bishop Coadjutor in the Diocese of the Northeast/Mid-Atlantic.

### Standing Committee Meeting

Tuesday, March 14, 2023

Actions taken:

- A. Approved Candidacy for Holy Orders
  - a. Mr. Joe Woodwell, Church of the Holy Communion Cathedral, Dallas, TX
  - b. Mr. Nathan van Beek, Anglican Church of the Epiphany, La Mirada, CA
  - c. Mr. Matthew Visk, Christ's Chapel, Riverside, CA
- B. Approved Candidacy for Diaconess
  - a. Mrs. Jane Charnock, St. Mark the Evangelist, Waxahachie, TX
- C. Approved Reactivation of Postulancy
  - a. Mr. Kevin Harris, St. Thomas of Canterbury, Houston, TX
- D. Approved Examination and Ordination to the Diaconate (pending successful completion of exam)
  - a. Mr. John Rowland, Good Shepherd REC, Tyler, TX
  - b. Dr. Randy Randall, Good Shepherd REC, Tyler, TX
  - c. Mr. Kevin Harris, St. Thomas of Canterbury, Houston, TX
- E. Status Changes
  - a. Mr. Michael Nader, All Saints Shreveport, suspended from postulancy
  - b. Mr. Tim Kucera, St. Benedict's Anglican Church, Rockwall, TX, removed from postulancy
  - c. Mr. Derek DeMars, St. Benedict's Anglican Church, Rockwall, TX, removed from postulancy
  - d. Mrs. Becky Elliston, St. Benedict's Anglican Church, Rockwall, TX, removed from candidacy for diaconess
  - e. The Rev. Jacob Skogen, Holy Trinity, St. Louis, MO, leave of absence
  - f. The Rev. Edward Fruin, The Chapel of the Cross, Dallas, TX, Curate
  - g. Christ's Chapel, Riverside, CA, elevated from mission status to parish status
- F. Clergy Transfers
  - In –*
    - a. Chaplain Rory Kendall Felton, from Episcopal Diocese of Fort Worth
  - Out –*
    - a. The Rev. Dcn. Spencer Amaral to Diocese of the Southeast REC
    - b. The Rev. Marcus Emmons, *in process*
    - c. The Rev. Adam James Gadomski to ACNA Diocese of the South
- G. Parish Transfer
  - a. Christ Anglican, Hot Springs, AR, *in process*
- H. Approved Deposition of Presbyter
  - a. Mr. Jason VanBorssum
- I. In Memoriam
  - a. The Very Rev. Jerry Kistler, Rector of St. Stephen's Anglican Church, Montrose, CO, March 21, 1966-January 10, 2023

Standing Committee Meeting

Monday, May 22, 2023

Actions taken:

- A. Approved Candidacy for Holy Orders
  - a. Mr. Jose Bartolo, St. Andrew's Anglican Church, Glendale, AZ
  - b. Mr. Matthew Visk, Christ's Chapel, Riverside, CA (entry date revised to application date of 2/4/2023, rather than 3/14/2023, the date he was approved by the Standing Committee)
- B. Approved Candidacy of Deaconess
  - a. Mrs. Carol Couch, St. Timothy's Anglican Church, Jonesboro, AR
- C. Approved Ordination to the Presbyterate
  - a. The Rev. Deacon Sunil Rajah, Blessed Trinity Church, El Cajon, CA
- D. Status Changes
  - a. The Rev. Dr. Steve Rutt, appointed Dean of the Convocation/Deanery of the West
  - b. The Rev. Derek Harmon, appointed as Vicar of Church of Our Savior, Joplin, MO
  - c. The Rev. Jesse Barkalow, appointed as Vicar of Holy Cross Church, Colorado Springs, CO
- E. Clergy Transfers
  - In –*
    - a. The Rev. Tait Deems from the Diocese of the Northeast/Mid-Atlantic REC
- F. Approved new Cranmer Theological House Constitution/Bylaws
- G. Approved the commissioning of a new mission, Christ Church Anglican, Colorado Springs, CO (formerly Good Shepherd Anglican Fellowship) and appointed the Rev. Tait Deems as Vicar

Standing Committee Meeting

Thursday, July 6, 2023

Actions taken:

- A. Approved Candidacy for Holy Orders
  - a. Mr. Jared Pulver, St. Timothy's Anglican Church, Jonesboro, AR
  - b. Mr. Timothy Wilson, St. Benedict's Anglican Church, Rockwall, TX
- B. Approved Candidacy of Deaconess
  - a. Ms. Marisa Cappuccia, Church of the Holy Communion Cathedral, Dallas, TX
- C. Status Changes
  - a. The Rev. John Clay, Installed as Rector, St. Thomas of Canterbury, Houston, TX
- D. Approved selection of members of the Episcopal Search Committee for the election of a new Suffragan Bishop
- E. Approved changing Synod to in-person, November 29-30 at Church of the Holy Communion, Dallas, TX
- F. Made recommendation to the Trustees of the Diocese to approve covering the cost of registration and meals for our clergy and delegates to attend Synod.
- G. Approved the commissioning of a new mission, Holy Cross Church, Colorado Springs, CO (formerly Holy Cross Oratory)

Standing Committee Email Vote

September 1, 2023

Action taken:

- A. Approved Examination and Ordination to the Diaconate
  - a. Mr. Brett Lemke, Church of the Holy Communion Cathedral, Dallas, TX

Standing Committee Meeting  
October 4, 2023

Actions taken:

- A. Approved Examination and Ordination to the Diaconate
  - a. Mr. Matthew Visk, Christ's Chapel, Riverside, CA (Transitional Deacon)
  - b. Mr. Kevin Harris, St. Thomas of Canterbury, Houston, TX (Vocational Deacon) (pending clear background check and receipt of transcripts)
- B. Approved Examination and Ordination to the Presbyterate
  - a. The Rev. Deacon Dr. Joshua Harper, Church of the Holy Communion Cathedral, Dallas, TX
- C. Approved Reception as Presbyter
  - a. The Rev. Mitchell "Mike" Keppler, St. Barnabas Anglican Church, Bellville, TX
- D. Status Changes
  - a. The Rev. Donald Richmond (retired) reinstated to the Diocese of Mid-America rolls
  - b. The Rev. Mike Keppler, St. Barnabas Anglican Church, Bellville, TX, appointed as Vicar
- E. Closings
  - a. St. Barnabas Extension Work, Lansing, MI
- F. Approved the election and consent of the Rev. Canon John P. Boonzaaijer as Missionary Suffragan Bishop to Cuba
- G. Approved the recommendation of the Episcopal Search Committee to put forth two men, the Very Rev. Canon Dr. Charles Camlin and the Very Rev. Canon Jason Grote, as nominees for Suffragan Bishop of the Diocese of Mid-America.

Respectfully submitted,

Cathy Heissenhuber  
Diocesan Secretary

## REPORT OF THE BOARD OF TRUSTEES

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The Board of Trustees met once by video conference, conducted two electronic votes since the last Synod. The actions taken are recorded below.

### January 17, 2023

Actions taken:

1. The 2022 Financial Reports were reviewed and received. The Cranmer Theological House assets will be added to the balance sheet and included in existing and future reports.
2. The 2023 Budget was reviewed and approved.
3. Approved modifications in our portfolio to alter the strategy to capitalize on the expectations of a sharp rebound in the bond market. Money markets and CDs are expected to trend positive in 2023.
4. Approved moving roughly \$70,000 from our checking account to our investment portfolio adjusting the portfolio upward to \$600,000.
5. Approved the solicitation and disbursement of funds in 2022 for the purpose of providing support for the medical expenses incurred by Fr. Jerry Kistler, Montrose, CO, during his cancer treatment. \$21,037.94 was raised and as of his passing on January 10<sup>th</sup>, 2023, Fr. Jerry had not yet submitted any receipts or substantiated requests to utilize any of the funds. The following resolution was approved.

“Whereas the family incurred the deductible amount of their insurance plan in 2022 for Fr. Jerry Kistler’s treatments, and,

Whereas Fr. Jerry was in intensive care during the first week of January 2023 and the family will incur another yearly deductible, and,

Whereas Fr. Jerry passed away on January 10, 2023 and his passing will place further financial burden on the family for funeral expenses as well as decreased family income, and,

Whereas the donations solicited in 2022 by the Diocese were received with the intent of providing financial relief to Fr. Jerry and his family,

It is hereby recommended that the Treasurer of the Diocese disburse the full amount (\$21,037.94) to his surviving spouse (Danielle) as a gift from the Diocese.”

6. Approved that the Trustees send a message of deep condolences to Danielle Kistler to accompany the monetary gift.

### February 23, 2023 - Email Vote

Action taken:

1. Approved the reallocation of investments transferred to the money market account at Edward Jones in accordance with the first installment being \$50,000 (see #4 above from January meeting). The remaining \$20,000 to be considered to be transferred later in the year after lumpsum expenses have been paid.

### July 10, 2023 – Email Vote

Action taken:

1. Approved the Standing Committee’s recommendation that the Diocese cover the cost of meals and registration for the 2023 November Synod, authorizing the additional expense to be incurred by the Diocese due to the need for having an in-person Synod for the election of a new Suffragan Bishop rather than the originally planned virtual Synod.

Respectfully submitted,

Cathy Heissenhuber  
Diocesan Secretary

## ELECTION OF A SUFFRAGAN BISHOP

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- The Very Rev. Canon Dr. Charlie Camlin and the Very Rev. Canon Jason Grote have both been nominated by the Standing Committee for your consideration.
- The following pages contain the *Curriculum Vitae* for both nominees
- Bishop Sutton will introduce each candidate and explain the process of voting by ballot
- Only Diocesan Bishops, Presbyters, and Deacons-in-Charge of parishes in good-standing will be eligible to vote in the Clergy House.
- Only certified lay delegates, officers of the Diocese, and lay members of the Diocesan Trustees and Standing Committee will be eligible to vote. Certified Alternates can only vote if their parish delegate is not present to vote.
- In accordance with the Diocesan Canons, the election will require a majority vote in each of the Clergy and Lay Houses. If a majority is not achieved, we will continue to vote until such time as a majority is received in both houses.

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## CURRICULUM VITAE

September 2023

### Contact Information

4317 Bretton Bay Lane  
Dallas, TX 75287  
214-274-9408  
[frcamlin@gmail.com](mailto:frcamlin@gmail.com)

### Personal Information

Born in Georgetown, SC, December 27, 1964  
Married on November 28, 1992, to Brett Altman Camlin  
Children: We have three children and four grandchildren

### Education

- Awarded the degree Doctor of Philosophy at Middlesex University in February 2022. My thesis was completed under the direction of Professor Anthony N. S. Lane (London School of Theology). Thesis Title: He Descended Into Hell: An English Reformation Controversy.
- Graduated from Cranmer Theological House, Houston, TX, May 2009 with a Master of Theology degree (ThM)
- Graduated from Dallas Theological Seminary, Dallas, TX, May 2003 with a Master of Theology degree (ThM) in Academic Ministries (concentration: Historical and Systematic Theology). Thesis: "A Comparison of the Christological Themes Found in Athanasius' *De Incarnatione* with John Calvin's *Institutes of the Christian Religion*" (D. Jeffrey Bingham, PhD, director)
- Graduated from Southeastern Baptist Theological College, Wake Forest, NC, December 1998 with a Bachelor of Arts in Biblical Studies (BA)

### Teaching Experience

- 2022: Named President and Dean of Cranmer Theological House, Dallas, TX
- 2015-2022: Cranmer Theological House, Dallas, TX  
Academic Dean (Dallas Campus); Lecturer in Biblical Studies, Dogmatic Theology and Pastoral Theology
- 2011-2013: Reformed Episcopal Seminary, Blue Bell, PA  
Assistant Professor of New Testament Theology
- 2005-2014: Trinity Christian School, Fairfax, VA  
Upper School Christian Studies Department, teaching 11<sup>th</sup> Graders Church History
- 2004-2005: Kaufman Christian School, Kaufman, TX  
Teacher of 5<sup>th</sup> Grade students  
Teacher of the Year Award
- 1999-2004 Terrell Christian Academy, Terrell, TX  
Bible Teacher for Middle School students (7<sup>th</sup>-8<sup>th</sup> grades)  
Bible Teacher for High School students (9<sup>th</sup>-12<sup>th</sup> grades)

(over)

## **Ministry Experience**

- 2017-present: Dean/Rector of Church of the Holy Communion Cathedral in Dallas, TX
- 2015-2016: Assistant Rector of Church of the Holy Communion (Pro-Cathedral) in Dallas, TX
- 2005-2014: Rector of Holy Trinity Anglican Church (REC) in Fairfax, VA
- 2008-2014: Chairman of the Standing Committee of the Diocese of the Central States of the Reformed Episcopal Church
- 2013-2014: Canon Missioner and Dean of the Convocation of Virginia in the Diocese of the Central States of the Reformed Episcopal Church
- 2003-2005: Deacon/Youth Director at Church of the Holy Communion (serving under The Rt. Rev. Ray R. Sutton), Dallas, TX
- From 1995-2003, I served in a variety of Baptist and Presbyterian churches.

## **SPIRITUAL AUTOBIOGRAPHY**

The Very Rev. Canon Dr. Charles F. Camlin

I was born on December 27, 1964, in Georgetown, SC. I was raised in a Christian family (Southern Baptist). We were regular attendees at Sunday services and occasionally at Sunday school. My grandmother was especially devout and a positive influence on me in my younger years. When I was in the third grade, I attended a crusade in our town where I made a profession of faith. I was baptized shortly after that.

In my later teen years into my early 20s, I went through a rebellious phase. I thought that everyone in the church was a hypocrite. I struggled with my sense of purpose and the direction of my life. My identity crisis intensified in my mid-20s when I lost both my grandfather (with whom I was very close) and my father in the span of a year. Shortly after this, I was diagnosed with an arthritic bone cyst in my left leg which resulted in a rather serious leg surgery. The result of that was that many of the things that I enjoyed in life, especially golf, were taken away from me. I was told that I needed to have my left knee replaced at the age of 26.

Shortly after this, I began to date my future wife, Brett, and my life began to change directions. Just a few months after we were married, we went to an Easter sunrise service where I had a spiritual awakening. I was immediately drawn back to spiritual things and began reading the Bible. Shortly after this, Brett made a profession of faith and was baptized. We became very active in our Baptist church.

Our daughter, Dell, was born in 1994. Around this time, I became unsettled in my work (I was a real estate broker). In the midst of wrestling with this, I began to sense a call into ministry. This was complicated by the fact that we had just built our "dream house" (what they call a forever home these days). One night, as we laid in bed in our new home, I told Brett about my sense of calling into ministry. I just knew that she was going to be resistant. But to my surprise, she told me that if that was what I believed that was what we needed to do she would totally support me. I began to counsel with my Baptist pastor who wisely guided us through those days.

Since I only had an associate degree at that time, I knew that I would have to complete my bachelor's degree before pursuing an MDiv. Over the course of the next year, I sold my business, and we sold our home. In the midst of this, we learned that Brett was expecting our second daughter, Paige. We were undeterred in our commitment and soon moved to NC where I began pursuing my BA at Southeastern Baptist Theological College. In two and a half years. I had completed my degree.

Since I had already had classes with many of the professors who taught at the seminary there, I thought that I needed to go somewhere else for my master's degree. One of my professors was very impressionable and had graduated from Dallas Theological Seminary. Wanting the Biblical knowledge that he had, I applied and was accepted at DTS. Right after Christmas in 1996, we packed a moving truck and moved halfway across the country to a place where we knew no one. It was quite the learning experience!

The first semester, I worked a variety of jobs to make ends meet, but I was convinced that getting a teaching job in a Christian school would best prepare me for ministry. This coincided with my oldest daughter reaching school age. The next year I began teaching the Bible classes for 7th-12th grades at Terrell Christian Academy. I taught there for five years until the school hit hard times. I then went to Kaufman Christian School and taught one year.

During these years in Texas, I had started to read the early Church Fathers and soon embarked on a search for the historic church. I took a class from Dr. Peter Toon in the summer of 1999 and wanted to follow the Anglican Way. However, one visit to the Episcopal Church in Terrell cured that! We ended up in a small Presbyterian church for the next few years. In August of 2000, our son, Cam, was born. We moved to Terrell where we lived for the next five and half years.

In 2003, shortly after graduating from DTS, a friend of mine (Jeff Baker), had set up a meeting with Bishop Sutton. Knowing that I was interested in the Anglican Way, he invited me and two others to come with him. Knowing absolutely nothing about the REC, I was convinced that day that this was what I had been looking for.

Within a month, we were at Church of the Holy Communion.

Since I had been ordained in the Baptist church (1996) my orders were regularized as a deacon by Bishop Sutton in 2003 and I began serving as Youth Director at CHC. After almost two years, I received a call to be the vicar of Holy Trinity Church in Fairfax, VA. We moved there in 2005 and I served in that capacity (ultimately, as rector, when we were made a parish) until the end of 2014. At that time, Bishop Sutton and CHC had called me back as Assistant Rector (with a view to me ultimately becoming the rector when Bishop Sutton became the Ordinary of the diocese).

## CURRICULUM VITAE

### THE VERY REV. CANON JASON R. GROTE

24923 Morning Raven Ln • Katy, TX • 77494  
(832) 264-3483 • J2Grote@rechurch.org



A devoted husband of nearly 20 years, and proud father of two older teenage children. A life-long Reformed Episcopalian serving in ordained ministry for 25 years, with 23 years of faithful service to the same parish, whilst also serving the Diocese of Mid-America and the Reformed Episcopal Church in many different supporting roles for 25 years.

## EDUCATION

- **Reformed Episcopal Seminary**  
Diploma (1998)  
Master of Divinity (2008)
- **University of Houston, 2007**  
Bachelor of Business Administration  
Concentration in Computer Information Systems

## PASTORAL EXPERIENCE

- |  |                            |                |
|--|----------------------------|----------------|
| • <b>St. Matthias Anglican Church – Katy, TX</b> | Rector                     | 2000 – current |
| • <b>St. Thomas of Canterbury – Houston, TX</b>  | Deacon & Youth Coordinator | 1998 - 2000    |
| • <b>Providence Chapel – Mt. Laurel, NJ</b>      | Intern & Youth Coordinator | 1996-1998      |

## OTHER MINISTRY & PROFESSIONAL EXPERIENCE

- **Diocese of Mid-America (REC)** (1998 – current)
    - Elected Treasurer (1998 – current)
    - Diocesan Canon Missioner (2018 – current)
    - Dean of the Cathedral (2004-2017)
    - Member of Diocesan Trustees, Cranmer Theological House Trustees, Credentials Committee, Special Committee on Diocesan Policies, Special Committee on Ministers' Salaries
    - Annual Synod Coordinator
    - Webmaster
  - **Reformed Episcopal Church (Denomination)**
    - National Canon Missioner (2017 – current)
    - Trustee (2005 – 2023)
    - Auditor (2008-2021)
    - Triennial General Council Coordinator
    - Webmaster (2006 – current)
    - Serve/d as member of General Committee, Sustentation Fund, Board of Foreign Missions, REC100, Credentials Committee, Committee on Technology, Program Committee
  - **Cranmer Theological House** Treasurer 2001 - Current
  - **Board of Foreign Missions** Treasurer 2008 - Current
  - **Holy Trinity REC & Good Shepherd Daycare** Bookkeeper 1998 - 2003
  - **Keene Information Systems** Programmer 2006 – 2011
  - **Financial Express** Bookkeeper & Payroll Processor 1993 – 1995
  - **Various banks** Bank Teller 1989 – 1993
- (over)*

## KEY HIGHLIGHTS IN PERSONAL MINISTRY

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- REC Teen Staff member – Four Brooks Bible Conference Camp (REC) - 1987
- Member of Inaugural Board of Foreign Missions (REC) short-term missions trip to Brazil -1989
- Member of Board of Foreign Missions (REC) short-term missions trip to Germany - 1996
- Beginning and growing a youth ministry to 50 children during Seminary
- Growing a small mission parish to full parish status
- Overseeing the construction of a new Sanctuary building
- Helping to plant St. Barnabas REC – Bellville, TX (2005)
- Helping to plant Iglesia San Matias REC – Katy, TX (2017)
- Participating in the analysis and restructuring of the finances of the Diocese, National Church, and Board of Foreign Missions to move from annual deficit budgets to realized surpluses, with investments in parish development & ministry funds for the future

**SPIRITUAL AUTOBIOGRAPHY**  
The Very Rev. Canon Jason R. Grote

If a single sentence were to be composed for my obituary when I die, I pray that it would say something along these lines,

‘Solely by the grace of God, Jason was a blessed man who loved and enjoyed his wife and children above all things in this world, served Christ faithfully and tirelessly with all the gifts and abilities given to him, and cared for everyone entrusted to his cure in the ministry.’

This statement may not be as true in practice as I would like it to be, but it is certainly my heart’s desire. There is no greater blessing and meaningful thing to me in this life than my love and loyalty for God, for my family, and for those in my parish. This is how I was raised and what I learned from my father from my birth in 1973 until his death in 2016.

My father grew up as the eldest son of an independent bible-church planter and pastor, only to find himself following in his father’s footsteps when he entered Reformed Episcopal Seminary a year before I was born. At the young age of 26, with three young children under the age 5, both my father and mother sacrificed as he finished his studies and entered the ministry. In 1975, he was ordained as a deacon and served at St. Paul’s Reformed Episcopal Church in Oreland, PA where, at the age of two, I was baptized. After being ordained to the presbyterate the following year, my father pastored St. Philip’s Reformed Episcopal Church in Warminster, PA for two years until we moved to New Jersey, where he served as rector of St. Luke’s in New Providence from 1978 to 1991. This is where I was raised from kindergarten through high school. During his tenure at St. Luke’s, when I was eleven years old, my father was elected as a bishop to serve under Bishop Leonard W. Riches in what was then known as the New York and Philadelphia Synod (now Diocese of the Northeast and MidAtlantic - REC). Once I graduated high school in 1991, my father accepted the call to move to Houston so he could better oversee the growth of the Reformed Episcopal Church throughout the central and western portions of the country. This is how my family came to Texas.

I realize this is my spiritual autobiography and not my father’s. Yet, his biography and ministry in the church are an inseparable and indispensable part of mine. He shaped and molded mine not only as my father, but as my pastor growing up, and as my bishop during my own ministry. It also provides a background for how I entered the ministry of the Reformed Episcopal Church and what has influenced my perspective in life and ministry.

I am a ‘slow cooker Christian’, if you will. By that, I mean that I did not have a Damascus Road experience. I do not have a conversion story that stems from some life-changing event or circumstance. I was raised in the Reformed Episcopal Church from the time of my infancy. I went to summer bible camp throughout my entire pre-high school youth. I saw my father give his life to the ministry. I attended church every single week, heard sermons, and was taught all other things that a Christian ought to know for his soul’s health, as the baptismal office says. Simply put, I have always been a believer in God.

I do remember vividly a story of 7<sup>th</sup> grade. My social studies teacher was teaching the subject of evolution. As I tried to question her and to ask about what the Bible said, she wouldn’t allow the discussion. In utter frustration, I burst into tears and then, from embarrassment, ran from the classroom. My father was called to the school, and he explained to me that it’s ok for them to present that theory and that we should learn what they say, so we can know how to present the real Truth. At the time that answer would not mean much to me, but I do know that I recognized my complete belief in God and that belief could not be challenged.

Now as firm as my belief in God was, I had to slowly warm in my faith as it simmered from being a mere belief in God to being an active faith of service in my life. The truth is, I did not care about following God in all his ways or in living to His honor and glory. I had what can certainly be called my ‘prodigal moments’. Throughout middle and high school, I struggled with behavioral and attitude issues – from severe bullying and physical abuse of others, to partying and drinking, to nearly dropping out of high school. I struggled

with severe anger and temper issues – something which I eventually received godly counseling about. These issues stemmed in large part from my resentment towards my father and the church. As a bishop, as a rector of a growing parish, serving on countless committees with evening meetings, and traveling across the country, my young eyes perceived a father who was only home to sleep, to work on church stuff, and to discipline me when I stepped out of line. My mother will attest that she always wondered why I got injured or got in trouble whenever my father had to make a trip. The church ‘took my dad’ and resentment had taken root which was expressed in different ways. Thankfully, all that was resolved, and I enjoyed a deep relationship with my father in the years ahead, but I do know that I had vowed that I would never enter the ministry. You’ve got to love God’s sense of humor in all of that – seeing how much I now serve the Lord in His church. However, it is why I am so very cognizant and devoted to ensuring that our ministers (including myself) do not sacrifice their families in their ministry. Wives and children of ministers are the most vulnerable to the unseen, unintended, and blindsided injuries of a pastor who is over-devoted to his ministry.

After my high school graduation in 1991, when my family moved to Texas, I remained in New Jersey. I lived with a friend of mine, worked in banking, and served on the local emergency rescue squad. During this time, I barely attended church and lived as I wanted. After two years, however, I decided to move to Texas. I continued working in banking and accounting as I moved back into my parent’s home. Now, as any ‘pastor’s kid’ knows, if you’re going to live in your dad’s house then you have to go to church – no ifs, ands, or buts. It was during this time that my belief in God began to deepen beyond a mere acknowledgment of God.

As I returned to church and sat in a Sunday School class taught by my brother (who was a Deacon at the time), those 7<sup>th</sup> grade words of my father came to mind - We need to learn what they say so we can defend against it with God’s Truth. My problem was that I didn’t really know God’s Truth. So I began studying – first with a book suggested by my father on the subject of the divine inspiration of scripture. Not the easiest of topics with which to start, but it turned the temperature knob of that crockpot up just a little bit more. The thought with which I was confronted was – “Well, if I believe in God, and if this is God’s Word and God’s Word is true, then shouldn’t that mean I must live according to God’s Word.” Easier said than done! But that was the first transformative thought I had with regards to my belief needing to be something I lived out in my behavior. The Spirit began to work on my conscience.

This inward desire began to grow until I finally suggested that I might want to attend seminary. I remember saying to my father, “but I only want to go for knowledge. It is certainly not because I want to be a minister!” I genuinely meant that statement when I said it.

Our diocese had recently formed a new seminary, Cranmer Theological House, in Shreveport, Louisiana. In March 1995, as a 21-year-old, I was admitted into the second class of incoming students. Unfortunately, my work situation did not permit me to stay at Cranmer House for more than 2 months, so I decided to transfer to Reformed Episcopal Seminary in Philadelphia, PA where I lived with my grandfather for the next three years until I graduated in June 1998.

Aside from the daily mentoring of one of my father’s dearest friends, The Ven. Jon Abboud, who was serving as the dean of the seminary at the time, I also served as a pastoral intern for two years at Providence Chapel in Mt. Laurel, NJ, under the ministry of the Rev. Frank Spadafora. Each week I would drive 30 miles to spend the weekend at his house. As most young Seminarians are asked to do, I helped start a Youth Group for the parish, which at the time consisted mainly of Frank’s two children and their two devoted friends. Thankfully, with the joint efforts of a pastor of a small presbyterian congregation meeting in our parish building, the following two years saw the youth group grow to nearly 50 children. It was this ministry, in seeing the impact I could have on others in their faith while also growing in my own personal faith, that began to reveal the call of God to enter the formal ministry.

After my graduation, I returned to Houston, and I was ordained a Deacon days after my 25<sup>th</sup> birthday in July 1998. I was privileged to serve as a Deacon under Archdeacon Jim Payne at St. Thomas of Canterbury where I was mentored more deeply in worship, parish ministry, administration, whilst also developing a



teen youth group at the parish. During this same time, I also began working as the bookkeeper and treasurer for our Diocese, Holy Trinity REC, and our local Christian Daycare. I also began attending University of Houston, enrolling in their business school (a degree which I would finally complete nine years later).

In the beginning months of 2000, I was asked by Bishop Grote to visit a small parish on the west side of Houston. They no longer had a Vicar and he needed me to go and 'cover worship'. I absolutely loved the faithful few. Little did I know that a few short weeks later, they were scheduled to have a special meeting to discuss their future – of whether they would/could continue or whether they should close the mission and begin attending one of our other REC parishes. As I learned about this, I went to the Bishop with an Isaiah type of response, "Send me".

The Lord timed and married my situation and their situation together perfectly – such that we both grew together – figuratively, spiritually, and numerically. Having turned just 27 years old, I was ordained to the Presbyterate and began serving as the vicar of St. Matthias. What started as 7 committed members and a \$10,000 operating budget, soon began to grow until we outgrew our chapel space and began a new sanctuary building project. Bishop Grote moved the Diocesan headquarters to St. Matthias in 2004 and my responsibilities in serving the Diocese and the Denomination began to increase. St. Matthias also planted another mission in Bellville, TX in 2005 (which is now about to celebrate 20 years) as well as planting a Venezuelan mission in 2017. The years have brought us through many ups and downs, but the long story made short, is that 23 years later I am proud to say that I am still the rector of that parish.

Thankfully, it was this unforeseen journey of ministry which led to meeting my wife at St. Matthias. I always thought I would be married at a young age, but (as is always the case) the Lord knew what I needed better than I did. Despite my attempts at many relationships and seeking marriage in my younger years, the truth is that I had not yet matured enough for marriage. I did not fully understand the true characteristics of being a godly husband, nor did I recognize the most important qualities in a good and godly wife, let alone those which are necessary for the wife of a minister. Yet, in His time and through His providential ordering of my path to St. Matthias, God showed me the woman he made just for me. In February 2004, at the age of 30, I married the one who has become my life-long companion and my greatest soul-supporter in both my personal life and my ministry. There is not a single day that I ever doubt her love and support for me. I don't know what bad things she did to deserve someone like me, but I know that I certainly didn't and don't deserve her! Liz and I are now preparing to celebrate 20 years of marriage next year, even as our son, Aidan, prepares to graduate high school and our daughter, Avery, turns sweet-sixteen and finishes her sophomore year.

As I reflect upon what I have written and the many memories which I have not shared, I am keenly aware that that I am unworthy to have received the blessings of life, family, and ministry that the Lord has given to me. Indeed, I am a sinner. I have not always sought or served the Lord as I should have. I have said and done things which have hurt others deeply. I have said and done things which have hurt myself deeply. But I do know that I have repented of those things. I have sought forgiveness. And undeservedly - I have received it from God, and from others.

Those words of St. Paul in 1 Corinthians 15:10 ring aloud - 'but by the grace of God, I am what I am', and as the great hymn sings, "O to grace how great a debtor daily I'm constrained to be!"

How thankful I am to be a debtor to His grace! For it is solely by His grace that I will continue to,

Love and enjoy my wife and children above all things in this world;  
Serve Christ faithfully and tirelessly with all the gifts and abilities He has given me; and  
Care for everyone entrusted to my cure in the ministry.

Amen. Amen. Amen.

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## REPORT SESSION #2

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- The Treasurer of the Diocese
- Dean of Cranmer Theological House
- The Treasurer of Cranmer Theological House
- Constitution & Canons
- Nominations Committee
- Diocesan Canon Missioner
- Canon for Deaconesses
- Women of the Diocese
- Diocesan Policies
- Minister's Salaries
- State of the Diocese

# REPORT OF THE TREASURER OF THE BOARD OF TRUSTEES

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## STATEMENTS OF FINANCIAL POSITION

### Consolidated Statement of Financial Position (1<sup>st</sup> report)

Since Cranmer Theological House is a ministry of the Diocese and operating under the legal status of the Diocese, a consolidated statement of financial position is provided which reports the total assets and liabilities of both the Diocese and Cranmer Theological House. There are separate Statements of Financial Position for each entity which will contain notes and explanations.

### Statement of Financial Position – (Diocese of Mid- America only – 2<sup>nd</sup> report) As of September 30, 2023

- In total we have \$748,883.98 in total assets (line 19). \$599,103.99 (80%) of those assets are held in our Edward Jones investments (Line 4) and \$58,251.83 in the operating checking accounts (lines 5 & 6). The Edward Jones account does fluctuate based on market performance. Here is the breakdown of the historical return:

• 2019	\$19,810.89	–(5.5% year over year growth)
• 2020	\$34,906.97	–(9.3% year over year growth)
• 2021	\$28,540.46	–(6.9% year over year growth)
• 2022	(\$69,744.95)	–(11.6% year over year decrease)
• 2023 YTD	<u>\$17,137.57</u>	–(3.2% year over year growth)
<b>Total</b>	<b>\$30,650.04</b>	(approx. 8.5% growth since 2019)
- In addition to our Cash and Cash Equivalents (checking & investments), we hold a mortgage receivable. This mortgage receivable is to St. Matthias (line 17) and is a 30-year mortgage at 6.5% with a current balance of \$52,740.26 and approximately 13 more years remaining.
- Of the \$748,883.98 in total assets, there is a total of \$176,270.91 in liabilities (lines 25-27: \$545.28 total) and temporary restricted funds (lines 28-34: \$175,725.63). Temporary restricted funds are those monies received or held for a specific purpose and are not used for normal operating expenses (*some people may refer to these as “earmarked funds”*). The majority of our temporary restricted funds pertain to the Mission & Parish Development Fund (line 33) and the Emergency Relief Fund (line 30). A separate “Fund Report” is included at the end of this report detailing the activity and purpose of each temporary restricted fund.
- The remaining assets are known as “Unrestricted Net Assets” (*This is what most parishes refer to as their “General Fund”. In a ‘for-profit’ business, this would be known as ‘Equity’*). This amount increases or decreases each year based on the current year shortfall or surplus. The balance as of September 30, 2023 is \$572,613.07 (line 40). This means that 76.4% of our total assets are considered unrestricted.
- Our Unrestricted Net Assets (line 39) increased by \$52,139.14 in 2021, decreased by \$33,361.81 in 2022, and has increased year-to-date 2023 by \$24,984.42. Details of the net change are found in the Statement of Activities.

**STATEMENT OF FINANCIAL POSITION  
DIOCESE OF MID-AMERICA (CONSOLIDATED)**

	<u>DEC 31, 2021</u>	<u>DEC 31, 2022</u>	<u>SEP 30, 2023</u>
<b>1 ASSETS</b>			
<b>2 Diocesan Assets</b>			
3 Cash or Cash Equivalents			
4 Edward Jones Investment Account	\$601,711.37	\$531,966.42	\$599,103.99
5 Comerica Operating Checking	\$4,087.91	\$4,004.51	\$4,004.51
6 Inwood National Bank Operating Checking	\$96,249.04	\$132,460.68	\$54,247.32
7 Total Cash or Cash Equivalents	\$702,048.32	\$668,431.61	\$657,355.82
8			
9 Undeposited Funds	\$3,300.59	\$25,623.86	\$22,603.72
10 Reimbursements Expected	\$6,427.16	\$4,768.83	\$16,184.18
11 Mortgage Receivables	\$56,985.37	\$54,616.44	\$52,740.26
12 <b>Total Diocesan Assets</b>	<b>\$768,761.44</b>	<b>\$753,440.29</b>	<b>\$748,883.98</b>
13			
14 <b>Cranmer Theological House Assets</b>			
15 Checking/Savings	\$32,982.79	\$79,683.37	\$43,661.53
16 Edward Jones Investment Account	\$861,101.53	\$750,397.74	\$808,658.86
17 Total Cash or Cash Equivalents	\$894,084.32	\$830,081.11	\$852,320.39
18			
19 Undeposited Funds	\$100.00	\$1,460.00	\$2,225.00
20 Tuitions Receivable	(\$3,749.45)	\$1,830.00	\$4,608.00
21 <b>Total Cranmer Theological House Assets</b>	<b>\$890,434.87</b>	<b>\$833,371.11</b>	<b>\$859,153.39</b>
22			
23 <b>TOTAL ASSETS</b>	<b>\$1,659,196.31</b>	<b>\$1,586,811.40</b>	<b>\$1,608,037.37</b>
24			
25 <b>LIABILITIES &amp; NET ASSETS</b>			
26			
27 <b>Diocesan Liabilities &amp; Temporary Restricted Funds</b>			
28 Accounts Payable (Current year expenses not yet paid out)	\$8,338.28	\$0.00	\$0.00
29 General Council Triennium (nets to Sustentation after Council)	(\$127.31)	\$872.69	\$0.00
30 Synod Registrations to be refunded (2020 in-person cancel)	\$1,400.00	\$0.00	\$0.00
31 Pass Throughs (funds rec'd that 'pass on' to another entity)	\$255.00	\$255.00	\$545.28
32 Cranmer Theological House Support Fund (self-designated)	\$11,602.90	\$2,307.90	\$2,307.90
33 Parish and Pastoral Care Fund (self-designated)	\$2,000.00	\$0.00	\$0.00
34 Emergency Relief Fund (restricted)	\$24,871.69	\$44,945.63	\$23,871.69
35 Houston Anglicans Fund (restricted)	\$350.00	\$350.00	\$350.00
36 Memorial Fund (restricted)	\$450.00	\$450.00	\$450.00
37 Mission & Parish Development Fund (self-designated)	\$138,630.42	\$155,630.42	\$147,746.04
38 Women of the Diocese (restricted)	\$0.00	\$1,000.00	\$1,000.00
39 <b>Total Diocesan Liabilities &amp; Temporary Restricted Funds</b>	<b>\$187,770.98</b>	<b>\$205,811.64</b>	<b>\$176,270.91</b>
40			
41 <b>Cranmer Theological House Liabilities &amp; Temporary Restricted Funds</b>			
42 Liabilities	\$0.00	\$0.00	\$0.00
43 Advance Payments Received on behalf of Students	\$8,726.34	\$9,351.34	\$9,351.34
44 Scholarships Payable	\$2,300.00	\$2,000.00	\$2,500.00
37 <b>Total Cranmer House Liabilities &amp; Temporary Restricted Funds</b>	<b>\$11,026.34</b>	<b>\$11,351.34</b>	<b>\$11,851.34</b>
38			
39 <b>Unrestricted Net Assets (Equity aka 'General Fund')</b>			
40 Previous Balance	\$1,355,711.91	\$1,460,398.99	\$1,369,648.42
41 Change due to Current year Ordinary activities (DMA)	\$52,139.14	(\$33,361.81)	\$24,984.42
42 Change due to Current year Ordinary activities (Cranmer)	\$52,547.94	(\$57,388.76)	\$25,282.28
42 <b>Total Unrestricted Net Assets (Ending Balance)</b>	<b>\$1,460,398.99</b>	<b>\$1,369,648.42</b>	<b>\$1,419,915.12</b>
43			
44 <b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b>\$1,659,196.31</b>	<b>\$1,586,811.40</b>	<b>\$1,608,037.37</b>

A separate statement of Financial Position is provided for both the Diocese and Cranmer Theological House.

**STATEMENT OF FINANCIAL POSITION  
DIOCESE OF MID-AMERICA**

	<u>DEC 31, 2021</u>	<u>DEC 31, 2022</u>	<u>SEPT 30, 2023</u>
1 <b>ASSETS</b>			
2 <b>Current Assets</b>			
3 Cash or Cash Equivalents			
4 Edward Jones Investment Account	\$601,711.37	\$531,966.42	\$599,103.99
5 Comerica Operating Checking	\$4,087.91	\$4,004.51	\$4,004.51
6 Inwood National Bank Operating Checking	\$96,249.04	\$32,460.68	\$54,247.32
7 Total Cash or Cash Equivalents	<u>\$702,048.32</u>	<u>\$668,431.61</u>	<u>\$657,355.82</u>
8			
9 Undeposited Funds at year-end	\$3,300.59	\$25,623.86	\$22,603.72
10 Pre-payment of Expenses	\$0.00	\$0.00	\$0.00
11 Reimbursements Expected	<u>\$6,427.16</u>	<u>\$4,768.38</u>	<u>\$16,184.18</u>
12			
13 <b>Total Current Assets</b>	<b>\$711,776.07</b>	<b>\$698,823.85</b>	<b>\$696,143.72</b>
14			
15 <b>Mortgage Receivables</b>			
16 St. Matthias Mortgage	\$56,985.37	\$54,616.44	\$52,740.26
17 <b>Total Mortgage Receivables</b>	<u>\$56,985.37</u>	<u>\$54,616.44</u>	<u>\$52,740.26</u>
18			
19 <b>TOTAL ASSETS</b>	<b><u>\$768,761.44</u></b>	<b><u>\$753,440.29</u></b>	<b><u>\$748,883.98</u></b>
20			
21 <b>LIABILITIES &amp; NET ASSETS</b>			
22			
23 <b>Liabilities &amp; Temporary Restricted Funds</b>			
24 Accounts Payable (Current year expenses not yet paid out)	\$8,338.28	\$0.00	\$0.00
25 General Council Triennium (nets to Sustentation after Council)	(\$127.31)	\$872.69	\$0.00
26 Synod Registrations to be refunded (2020 in-person cancel)	\$1,400.00	\$0.00	\$0.00
27 Pass Throughs (funds rec'd that 'pass on' to another entity)	\$255.00	\$255.00	\$545.28
28 Cranmer Theological House Support Fund (self-designated)	\$11,602.90	\$2,307.90	\$2,307.90
29 Parish and Pastoral Care Fund (self-designated)	\$2,000.00	\$0.00	\$0.00
30 Emergency Relief Fund (restricted)	\$24,871.69	\$44,945.63	\$23,871.69
31 Houston Anglicans Fund (restricted)	\$350.00	\$350.00	\$350.00
32 Memorial Fund (restricted)	\$450.00	\$450.00	\$450.00
33 Mission & Parish Development Fund (self-designated)	\$138,630.42	\$155,630.42	\$147,746.04
34 Women of the Diocese (restricted)	<u>\$0.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>
35 <b>Total Liabilities &amp; Temporary Restricted Funds</b>	<b>\$187,770.98</b>	<b>\$205,811.64</b>	<b>\$176,270.91</b>
36			
37 <b>Unrestricted Net Assets (Equity aka 'General Fund')</b>			
38 Previous Balance	\$528,851.32	\$580,990.46	\$547,628.65
39 Change due to Current year Ordinary activities	<u>\$52,139.14</u>	<u>(\$33,361.81)</u>	<u>\$24,984.42</u>
40 <b>Total Unrestricted Net Assets (Ending Balance)</b>	<b>\$580,990.46</b>	<b>\$547,628.65</b>	<b>\$572,613.07</b>
41			
42 <b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b><u>\$768,761.44</u></b>	<b><u>\$753,440.29</u></b>	<b><u>\$748,883.98</u></b>

A Summary of Temporary Restricted Funds is included on a separate report

## STATEMENT OF ACTIVITIES – YEAR ENDING DEC. 31, 2022

### Statement of Activities (aka Income Statement) Calendar Year 2022

- **Parish Tithes** (line 4) – We try to operate the Diocese based on revenue apart from our Edward Jones investment income. The primary source of our ordinary revenue are parish tithes. We received \$445,450.62 in parish tithes during 2022. This exceeded our budget expectations by \$71,700.62. There were a couple of exceptions to normal giving that account for part of this surplus (such as multiple years tithes all being received in calendar year 2022). A separate parish tithes report is included after this report.
- **Total revenue** (line 5) was \$456,945.13, which exceeded the budget by \$71,695.13.
- **Expenses** - Most expenses were in line with the budget with most variances being to our favor (i.e., we spent less than we budgeted). One significant overage variance was that of travel (line 29) and Ecumenical (ACNA) Expenses (line 37). Not only did inflation raise costs of travel, but some of the GAFCON expenses of April 2023 were actually incurred in 2022. **In total (line 43), we spent \$391,200.01 which was more than budget by \$15,375.01** (the travel and ecumenical expenses account for \$12,973.78 of that overage).
- **Ordinary Activity Total** (line 45) – This is the surplus/shortfall of normal revenue minus normal expenses. It does NOT include our investment performance. This is the line that we try to use as the basis for a balanced budget (which means we are operating primarily on just our parish tithes regardless of what our investments do, and does not require us to go to our investments for cash flow). In total, we budgeted for a \$9,425.00 surplus. We ended the year with a surplus of \$65,745.12, which is \$56,320.12 better than anticipated.
- **Investment Activity** (line 48) – The primary source of other revenue is the Investment Activity with Edward Jones. This total includes realized & unrealized gains, and fluctuates with the market. During calendar year 2022, the market performed very poorly and the market value of the portfolio decreased by \$69,744.95, representing an approximate 11.6% loss.
- **50% Ordinary Surplus to Parish Dev. Fund** (line 49) – by action of the Trustees, the recommendation was approved that each year one-half of the surplus (if there be a surplus) from ordinary activity (line 45) be placed into the Mission & Parish Development fund for future growth and aid in the Diocese. These are considered self-designated funds. \$35,000 was placed into the fund for year 2022.
- **Bottom Line (line 53) – In total, we had a year-end shortfall of \$39,491.31 which was \$57,916.31 worse than our budget.** As noted above, this is directly due to the investment loss during 2022. We continue to operate each year with a surplus apart from varied investment performances.

**STATEMENT OF ACTIVITIES YTD 2022**  
**January 1 – December 31, 2022**

GENERAL FUND ONLY (Restricted Funds have their own report)

	2022 Actual	2022 Budget	Variance
1 Revenue			
2 Individual Offerings & Tithes	\$8,000.00	\$8,000.00	\$0.00
3 Interest Income - Mortgages	\$3,494.51	\$3,500.00	(\$5.49)
4 Parish Tithes	\$445,450.62	\$373,750.00	\$71,700.62
5 Total Revenue	<b>\$456,945.13</b>	<b>\$385,250.00</b>	<b>\$71,695.13</b>
6			
7 Expenditures			
8			
9 <i>Administrative &amp; Operational Expenses</i>			
10 Accounting & Bank/Investment Charges	\$220.95	\$1,500.00	(\$1,279.05)
11 Administrative & Office Supplement: Dallas	\$34,200.00	\$34,200.00	\$0.00
12 Administrative Wages: Other	\$26,600.00	\$26,600.00	\$0.00
13 Cathedral Sponsored Events	\$0.00	\$1,000.00	(\$1,000.00)
14 Dues & Subscriptions	\$1,571.94	\$1,500.00	\$71.94
15 Entertainment & Meals	\$271.14	\$750.00	(\$478.86)
16 Episcopal Fund ( <i>Supplies &amp; Gifts</i> )	\$5,000.00	\$5,000.00	\$0.00
17 Episcopal Pension Contributions	\$15,600.00	\$15,600.00	\$0.00
18 Episcopal Salary - Ordinary	\$135,000.00	\$135,000.00	\$0.00
19 Episcopal Honorariums - Suffragan	\$18,000.00	\$18,000.00	\$0.00
20 Honorariums	\$1,650.00	\$1,800.00	(\$150.00)
21 Insurances	\$5,156.61	\$6,000.00	(\$843.39)
22 Interest Expense	\$0.00	\$0.00	\$0.00
23 Legal & Professional Fees	\$0.00	\$2,500.00	(\$2,500.00)
24 Meeting & Events Expense: <i>Synod (Net)</i>	\$2,926.27	\$3,000.00	(\$73.73)
25 Meetings & Events Expense: <i>Conv. of West (Net)</i>	\$2,132.99	\$2,500.00	(\$367.01)
26 Meetings & Events Expense: <i>Other Special Svcs</i>	\$1,378.35	\$1,500.00	(\$121.65)
27 Miscellaneous	\$117.68	\$100.00	\$17.68
28 Office Expenses (Net)	\$11,986.01	\$9,500.00	\$2,486.01
29 Travel & Travel Meals	\$38,550.32	\$31,000.00	\$7,550.32
30 Website	\$914.29	\$750.00	\$164.29
31 <i>Total Administrative &amp; Operational Expenses</i>	<b>\$301,276.55</b>	<b>\$297,800.00</b>	<b>\$3,476.55</b>
32			
33 <i>Ministry, Mission, &amp; Pastoral Care</i>			
34 Armed Forces Chaplaincy Support	\$5,000.00	\$5,000.00	\$0.00
35 Board of Foreign Missions	\$1,500.00	\$1,500.00	\$0.00
36 Cranmer Theological House	\$5,000.00	\$5,000.00	\$0.00
37 Ecumenical (ACNA) Expenses	\$15,423.46	\$10,000.00	\$5,423.46
38 Parish & Pastoral Care/Support	\$2,000.00	\$2,000.00	\$0.00
39 Retired Bishop Care / Widow's Support Gift	\$16,000.00	\$16,000.00	\$0.00
40 Tithes to National Church	\$45,000.00	\$38,525.00	\$6,475.00
41 <i>Total Ministry, Mission, &amp; Pastoral Care</i>	<b>\$89,923.46</b>	<b>\$78,025.00</b>	<b>\$11,898.46</b>
42			
43 Total Expenditures	<b>\$391,200.01</b>	<b>\$375,825.00</b>	<b>\$15,375.01</b>
44			
45 Increase (Decrease) in Unrestricted Net Assets - Ordinary Activity	<b>\$65,745.12</b>	<b>\$9,425.00</b>	<b>\$56,320.12</b>
46			
47 <i>Reimbursable Expenses not billed</i>	(\$491.48)	\$0.00	(\$491.48)
48 <i>Investment Activity (net)</i>	(\$69,744.95)	\$9,000.00	(\$78,744.95)
49 <i>50% Ordinary Surplus to Parish Dev. Fund</i>	(\$35,000.00)	\$0.00	(\$35,000.00)
50 <i>Restricted Funds Released for Distribution</i>	\$32,295.00	\$26,500.00	5,795.00
51 <i>Restricted Fund Distributed</i>	(\$32,295.00)	(\$26,500.00)	(\$5,795.00)
52			
53 <i>Increase (Decrease) in Unrestricted Net Assets</i>	<b>(\$39,491.31)</b>	<b>\$18,425.00</b>	<b>(\$57,916.31)</b>



**PARISH TITHES SUMMARY 2022**  
2022 Actual and 2022 Budget

		2022 Actual	2022 Budget	Difference
1	Parish Tithes			
2	All Saints - Shreveport, LA	\$3,350.00	\$2,400.00	\$950.00
3	Blessed Trinity - Alpine, CA	\$500.00	\$500.00	\$0.00
4	Chapel of the Cross - Dallas, TX	\$43,650.26	\$28,000.00	\$15,650.26
5	Christ Anglican - Hot Springs, AR	\$0.00	\$3,500.00	(\$3,500.00)
6	Christ Chapel - Riverside, CA	\$8,651.61	\$6,500.00	\$2,151.61
7	Christ Church – Colorado Springs, CO	\$3,156.00	\$2,400.00	\$756.00
8	Christ the King – Covington, LA	\$1,700.00	\$500.00	\$1,200.00
9	Christ the King – Grover Beach, CA	\$5,628.00	\$4,000.00	\$1,628.00
10	Church of our Savior - Joplin, MO	\$0.00	\$0.00	\$0.00
11	Covenant – Greenville, MI	\$3,589.40	\$750.00	\$2,839.40
12	Covenant - Heber Springs, AR	\$13,000.00	\$12,000.00	\$1,000.00
13	Epiphany – La Mirada, CA	\$6,085.85	\$4,800.00	\$1,285.85
14	Good Shepherd - Tyler, TX	\$37,919.00	\$36,000.00	\$1,919.00
15	Holy Communion - Dallas, TX	\$94,781.74	\$81,000.00	\$13,781.74
16	Holy Cross - Alpine, TX	\$13,531.00	\$12,000.00	\$1,531.00
17	Holy Trinity - Houston, TX	\$19,353.50	\$20,000.00	(\$646.50)
18	Holy Trinity - St. Louis, MO	\$14,118.68	\$13,000.00	\$1,118.68
19	Iglesia Holy Communion – Dallas, TX	\$0.00	\$0.00	\$0.00
20	Iglesia San Matias – Houston, TX	\$0.00	\$0.00	\$0.00
21	Iglesia Santa Cruz – Dallas, TX	\$0.00	\$500.00	(\$500.00)
22	Mariner's Church - Detroit, MI	\$6,865.67	\$6,000.00	\$865.67
23	Providence - Corpus Christi, TX	\$2,000.00	\$500.00	\$1,500.00
24	Resurrection - Crosby, TX	\$17,639.00	\$14,000.00	\$3,639.00
25	St. Andrew's - Chester, CA	\$4,233.10	\$3,000.00	\$1,233.10
26	St. Andrew's – Phoenix, AZ	\$1,600.00	\$1,200.00	\$400.00
27	St. Andrew's - Tinley Park, IL	\$11,305.60	\$8,000.00	\$3,305.60
28	St. Barnabas - Bellville, TX	\$6,650.00	\$5,000.00	\$1,650.00
29	St. Benedict's – Rockwall, TX	\$7,018.50	\$8,000.00	(\$981.50)
30	St. Mark's – Canyon, TX	\$0.00	\$1,000.00	(\$1,000.00)
30	St. Mark's – Waxahachie, TX	\$3,000.00	\$3,000.00	\$0.00
31	St. Matthias - Katy, TX	\$12,076.71	\$12,500.00	(\$423.29)
32	St. Michael's - Broken Arrow, OK	\$6,068.40	\$3,600.00	\$2,468.40
33	St. Paul's - Baton Rouge, LA	\$20,612.00	\$16,000.00	\$4,612.00
34	St. Paul's - Clear Lake, TX	\$4,800.00	\$2,400.00	\$2,400.00
35	St. Stephen's - Flowood, MS	\$24,528.82	\$18,000.00	\$6,528.82
36	St. Stephen's - Montrose, CO	\$14,507.52	\$12,000.00	\$2,507.52
37	St. Thomas - Houston, TX	\$13,541.26	\$18,000.00	(\$4,458.74)
38	St. Timothy's - Jonesboro, AR	\$7,200.00	\$7,200.00	\$0.00
36	Trinity Anglican - Pagosa Springs, CO	\$1,500.00	\$1,500.00	\$0.00
37	Western Canada Parishes	\$11,289.00	\$3,000.00	\$8,289.00
38	New Parishes & Unexpected Tithes	\$0.00	\$2,000.00	(\$2,000.00)
39				
40	<b>Total Parish Tithes</b>	<b>\$445,450.62</b>	<b>\$373,750.00</b>	<b>\$71,700.62</b>

**Posting Date - Some Tithes received for 2022 were received after the closing date and will be reflected in the 2023 report.**

**Christ Anglican - Hot Springs** (line 5) - Did not contribute as the parish decided to leave the REC.

**Western Canada** (line 37) - due to some issues of processing checks from Canada, Western Canada includes tithes from 2021 which were posted in 2022.

**Parishes and Unexpected Tithes** - This is a general budgeting "placeholder" for parishes that we don't know about at the time of our budgeting process. If funds are received they will always be posted under the Church name and not in this category. So the actual will always be zero here.

## STATEMENT OF ACTIVITIES – YEAR-TO-DATE 2023

### Diocese of Mid-America Statement of Activities (aka Income Statement) YTD2023 Jan 1 – Sept 30, 2023 w/ Year-end Forecast

This report contains an additional column. Since we are partway through the year and the budget is set for the entire year, a 'Forecast' is provided. The forecast is a best estimation of where we expect to end the year based on what has happened already during the year and what we still expect to happen by the end of the year. This amount is then compared to the total budget.

- **Parish Tithes** (line 4) – We anticipate parish tithes to be \$419,814 on the year. This would exceed our budget by \$14,814.00. A separate parish tithes report is included.
- **Total revenue** (line 5) – We forecast total revenue to be \$430,114.00, which will exceed the budget by \$15,414.00.
- **Expenses** - Most expenses will be right in line with the budget with no considerable variances. In more cases than not, we are actually projecting to spend less than budgeted. The one exception is Synod Expense (line 24). Since we had to have an in-person Synod for the election of a suffragan bishop, and since many of our parishes incurred the costs of General Council in June, the Trustees and Standing Committee of the Diocese approved providing the Synod meeting and meals at no cost to Synod attendees. This is a one-time occurrence and expense that far exceeded the normal budgeted amount. Thankfully, other budgeted expenses for the Convocation of the West (line 25 - \$2,500), other special services (line 26 - \$1,500) and Cathedral Sponsored Events (line 13 - \$1,000) were not required. Thus, those savings help offset some the additional costs of this year's Synod. **In total (line 44), we forecast to spend \$405,209.92 which is slightly lower than budget by \$260.08.**
- **Ordinary Activity Total** (line 46) – This is the surplus/shortfall of normal revenue minus normal expenses. It does NOT include our investment performance. This is the number we want to 'break-even' or better. In total, we budgeted for a \$9,230.00 surplus. We forecast to end the year with a surplus of \$24,904.08, which is \$15,674.08 better than anticipated (even after paying for Synod!).
- **Investment Activity** (line 48) – Our Investment portfolio through September 30 has increased by \$17,137.57 year-to-date. October did see another decrease but November is picking back up. As of November 14, the total YTD increase is actually \$27,286.27. Since we don't really know how the year will end, we are forecasting the same as budget at \$8,000.
- **50% Ordinary Surplus to Parish Dev. Fund** (line 49) – by action of the Trustees, the recommendation was approved that each year one-half of the surplus (if there be a surplus) from ordinary activity (line 46) be placed into the Parish Development fund for future growth and aid in the Diocese. We forecast putting \$12,500 into this fund at year-end 2023.
- **Bottom Line** (line 53) – **In total, including market performance and the placement of surplus into the Parish development fund, we forecast a year-end increase of assets by \$20,404.08 which is \$7,886.58 better than budgeted.**

**STATEMENT OF ACTIVITIES YTD 2023**  
**Year-to-Date September 30, 2023**  
**Forecast 2023 vs. Budget 2023**

GENERAL FUND ONLY (Restricted Funds have their own report)

	2023 YTD Actual	2023 Year-end Forecast	2023 Budget	Forecasted Variance
1 Revenue				
2 Individual Offerings & Tithes	\$3,500.00	\$7,000.00	\$6,500.00	\$500.00
3 Interest Income - Mortgages	\$2,521.40	\$3,300.00	\$3,200.00	\$100.00
4 Parish Tithes	\$300,761.14	\$419,814.00	\$405,000.00	\$14,814.00
5 Total Revenue	<b>\$306,782.54</b>	<b>\$430,114.00</b>	<b>\$414,700.00</b>	<b>\$15,414.00</b>
6				
7 Expenditures				
8				
9 <i>Administrative &amp; Operational Expenses</i>				
10 Accounting & Bank/Investment Charges	\$177.53	\$225.00	\$1,500.00	(\$1,275.00)
11 Administrative & Office Supplement: Dallas	\$26,775.00	\$35,700.00	\$35,700.00	\$0.00
12 Administrative Wages: Other	\$20,849.96	\$27,800.00	\$27,800.00	\$0.00
13 Cathedral Sponsored Events	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)
14 Dues & Subscriptions	\$794.64	\$825.00	\$1,000.00	(\$175.00)
15 Entertainment & Meals	\$0.00	\$0.00	\$500.00	(\$500.00)
16 Episcopal Fund ( <i>Supplies &amp; Gifts</i> )	\$0.00	\$5,000.00	\$5,000.00	\$0.00
17 Episcopal Pension Contributions	\$16,200.00	\$16,200.00	\$16,200.00	\$0.00
18 Episcopal Salary - Ordinary	\$105,300.00	\$140,400.00	\$140,400.00	\$0.00
19 Episcopal Honorariums - Suffragan	\$18,000.00	\$24,000.00	\$24,000.00	\$0.00
20 Honorariums	\$0.00	\$1,800.00	\$1,800.00	\$0.00
21 Insurances	\$5,958.35	\$5,958.35	\$6,500.00	(\$541.65)
22 Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00
23 Legal & Professional Fees	\$250.00	\$2,500.00	\$2,500.00	\$0.00
24 Meeting & Events Expense: <i>Synod (Net)</i>	\$0.00	\$15,000.00	\$3,500.00	\$11,500.00
25 Meetings & Events Expense: <i>Conv. of West (Net)</i>	\$0.00	\$0.00	\$2,500.00	(\$2,500.00)
26 Meetings & Events Expense: <i>Other Special Svcs</i>	\$886.06	\$0.00	\$1,500.00	(\$1,500.00)
27 Miscellaneous	\$0.00	\$0.00	\$100.00	(\$100.00)
28 Office Expenses (Net)	\$8,325.02	\$9,500.00	\$11,000.00	(\$1,500.00)
29 Travel & Travel Meals	\$32,668.65	\$38,000.00	\$38,000.00	\$0.00
30 Website	\$601.57	\$601.57	\$1,000.00	(\$398.43)
31 Total Administrative & Operational Expenses	<b>\$236,786.78</b>	<b>\$323,509.92</b>	<b>\$321,500.00</b>	<b>\$2,009.92</b>
32				
33 <i>Ministry, Mission, &amp; Pastoral Care</i>				
34 Armed Forces Chaplaincy Support	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
35 Board of Foreign Missions	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
36 Cranmer Theological House	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
37 Ecumenical (ACNA) Expenses	\$8,148.94	\$9,500.00	\$12,000.00	(\$2,500.00)
38 Parish & Pastoral Care/Support	\$0.00	\$2,000.00	\$2,000.00	\$0.00
39 Retired Bishop Care / Widow's Support Gift	\$11,999.97	\$16,000.00	\$16,000.00	\$0.00
40 Tithes to National Church	\$30,500.00	\$41,700.00	\$41,470.00	\$230.00
41 Women of the Diocese	\$0.00	\$1,000.00	\$1,000.00	\$0.00
42 Total Ministry, Mission, & Pastoral Care	<b>\$62,148.91</b>	<b>\$81,700.00</b>	<b>\$83,970.00</b>	<b>(\$2,270.00)</b>
43				
44 Total Expenditures	<b>\$298,935.69</b>	<b>\$405,209.92</b>	<b>\$405,470.00</b>	<b>(\$260.08)</b>
45				
46 Increase (Decrease) in Unrestricted Net Assets - Ordinary Activity	<b>\$7,846.85</b>	<b>\$24,904.08</b>	<b>\$9,230.00</b>	<b>\$15,674.08</b>
47				
48 <i>Investment Activity (net) (thru Aug 31)</i>	\$17,137.57	\$8,000.00	\$8,000.00	\$0.00
49 <i>50% Ordinary Surplus to Parish Dev. Fund</i>	\$0.00	(\$12,500.00)	(\$4,712.50)	(\$5,287.50)
50 <i>Restricted Funds released for distribution</i>	\$30,508.32	\$53,500.00	\$30,000.00	\$23,500.00
51 <i>Restricted Fund distributed</i>	(\$30,508.32)	(\$53,500.00)	(\$30,000.00)	(\$23,500.00)
52				
53 Increase (Decrease) in Unrestricted Net Assets	<b>\$24,984.42</b>	<b>\$20,404.08</b>	<b>\$12,517.50</b>	<b>\$7,886.58</b>

**PARISH TITHES – YEAR-TO-DATE 2023**

		Actual Sept. 30, 2022	2023 Year- end Forecast	2023 Budget	Difference
1	Parish Tithes				
2	All Saints - Shreveport, LA	\$4,500.00	\$6,000.00	\$6,000.00	\$0.00
3	Blessed Trinity - Alpine, CA	\$750.00	\$750.00	\$500.00	\$250.00
4	Chapel of the Cross - Dallas, TX	\$16,109.77	\$33,500.00	\$34,000.00	(\$500.00)
6	Christ Chapel - Riverside, CA	\$7,783.84	\$9,100.00	\$7,500.00	\$1,600.00
7	Christ Church – Colorado Springs, CO	\$2,562.16	\$3,700.00	\$3,000.00	\$700.00
8	Christ the King – Covington, LA	\$0.00	\$500.00	\$1,000.00	(\$500.00)
9	Christ the King – Grover Beach, CA	\$1,693.75	\$3,200.00	\$5,500.00	(\$2,300.00)
10	Church of our Savior - Joplin, MO	\$2,057.00	\$2,057.00	\$0.00	\$2,057.00
11	Covenant – Greenville, MI	\$2,341.70	\$3,100.00	\$3,000.00	\$100.00
12	Covenant - Heber Springs, AR	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00
13	Epiphany – La Mirada, CA	\$4,915.01	\$7,000.00	\$6,000.00	\$1,000.00
14	Good Shepherd - Tyler, TX	\$26,572.00	\$34,000.00	\$34,000.00	\$0.00
15	Holy Communion - Dallas, TX	\$74,799.75	\$94,000.00	\$98,000.00	(\$4,000.00)
16	Holy Cross - Alpine, TX	\$10,687.00	\$12,600.00	\$12,000.00	\$600.00
17	Holy Cross – Colorado Springs, CO	\$730.31	\$1,500.00	\$500.00	\$1,000.00
18	Holy Trinity - Houston, TX	\$13,292.05	\$18,300.00	\$18,000.00	\$300.00
19	Holy Trinity - St. Louis, MO	\$0.00	\$12,000.00	\$12,000.00	\$0.00
20	Iglesia Holy Communion – Dallas, TX	\$128.02	\$350.00	\$0.00	\$350.00
21	Iglesia San Matias – Katy, TX	\$0.00	\$500.00	\$0.00	\$500.00
22	Iglesia Santa Cruz – Dallas, TX	\$0.00	\$0.00	\$0.00	\$0.00
23	Mariner's Church - Detroit, MI	\$5,344.56	\$6,900.00	\$3,600.00	\$3,300.00
24	Providence - Corpus Christi, TX	\$1,000.00	\$1,200.00	\$1,200.00	\$0.00
25	Resurrection - Crosby, TX	\$14,366.65	\$18,000.00	\$14,000.00	\$4,000.00
26	St. Andrew's - Chester, CA	\$2,021.15	\$2,400.00	\$3,000.00	(\$600.00)
27	St. Andrew's – Phoenix, AZ	\$1,784.40	\$2,473.40	\$1,600.00	\$873.40
28	St. Andrew's - Tinley Park, IL	\$4,900.00	\$9,000.00	\$8,000.00	\$1,000.00
29	St. Barnabas - Bellville, TX	\$3,003.00	\$4,000.00	\$4,800.00	(\$800.00)
30	St. Benedict's – Rockwall, TX	\$9,992.12	\$12,600.00	\$9,000.00	\$3,600.00
31	St. Mark's – Canyon, TX	\$0.00	\$0.00	\$500.00	(\$500.00)
32	St. Mark's – Waxahachie, TX	\$2,649.29	\$6,500.00	\$5,000.00	\$1,500.00
33	St. Matthias - Katy, TX	\$9,766.78	\$12,900.00	\$12,000.00	\$900.00
34	St. Michael's - Broken Arrow, OK	\$4,239.91	\$4,800.00	\$3,600.00	\$1,200.00
35	St. Paul's - Baton Rouge, LA	\$17,526.00	\$17,526.00	\$18,000.00	(\$474.00)
36	St. Paul's - Clear Lake, TX	\$3,600.00	\$4,800.00	\$3,600.00	\$1,200.00
37	St. Stephen's - Flowood, MS	\$5,481.85	\$16,000.00	\$20,400.00	(\$4,400.00)
38	St. Stephen's - Montrose, CO	\$11,705.36	\$16,000.00	\$12,000.00	\$4,000.00
39	St. Thomas - Houston, TX	\$11,499.99	\$16,000.00	\$16,000.00	\$0.00
40	St. Timothy's - Jonesboro, AR	\$3,600.00	\$7,200.00	\$7,200.00	\$0.00
41	Trinity Anglican - Pagosa Springs, CO	\$3,108.00	\$3,108.00	\$1,500.00	\$1,608.00
42	Western Canada Parishes	\$3,249.72	\$3,249.72	\$4,000.00	(\$750.28)
42	New Parishes & Unexpected Tithes	\$0.00	\$0.00	\$2,000.00	(\$2,000.00)
43					
44	<b>Total Parish Tithes</b>	<b>\$300,761.14</b>	<b>\$419,814.12</b>	<b>\$405,000.00</b>	<b>\$14,814.12</b>

## FUND ACCOUNTING SUMMARY 2022-2023

January 1, 2022 – September 30, 2023

Fund	Beginning Balance			Ending Balance
	Jan. 1, 2022	Increases	Disbursements	Sept. 30, 2023
Cranmer Theological House Support Fund	\$11,602.90	\$0.00	\$9,295.00	\$2,307.90
Emergency Relief Fund	\$24,871.69	\$23,373.94	\$24,373.94	\$23,871.69
Parish & Pastoral Care Fund	\$2,000.00	\$0.00	\$2,000.00	\$0.00
Houston Anglicans Fund	\$350.00	\$0.00	\$0.00	\$350.00
Memorial Fund (Bishop Grote)	\$450.00	\$0.00	\$0.00	\$450.00
Mission & Parish Development Fund	\$138,630.42	\$35,000.00	\$25,884.38	\$147,746.04
Women of the Diocese	\$0.00	\$1,000.00	\$0.00	\$1,000.00
<b>Total</b>	<b>\$177,905.01</b>	<b>\$59,373.94</b>	<b>\$61,553.32</b>	<b>\$175,725.63</b>

### Fund Activity

**Cranmer Support Fund      Disbursement      \$9,295.00**

As per Trustee approval, Monies provided to CHCC for Library furniture/office support for Cranmer classes.

**Emergency Relief Fund      Increase      \$2,000.00**

Donation received from a parish for the specific benefit of Aidan Grote surgery. Monies forwarded to CHCC Benevolence Fund for oversight as per Trustees.

**Emergency Relief Fund      Increase      \$21,373.94**

As per Trustee approval, Donations received on behalf of medical support of Fr. Jerry Kistler. The full amount of these donations were distributed in January 2023.

**Emergency Relief Fund      Disbursement      \$3,000.00**

As per Trustee Approval, monies forwarded to CHCC Benevolence Fund for oversight of distribution on behalf of Aidan Grote surgery. \$1,000 of the total approved amount came from the Emergency Relief Fund balance. \$2,000 came from a parish donation to the Emergency Relief as listed above.

**Emergency Relief Fund      Disbursement      \$21,373.94**

As per Trustee approval, Donations received on behalf of medical support of Fr. Jerry Kistler were disbursed to his surviving spouse.

**Parish & Pastoral Care      Disbursement      \$2,000.00**

As per Trustee approval, monies forwarded to CHCC Benevolence Fund for oversight of distribution on behalf of Aidan Grote surgery.

**Parish Development      Increase      \$35,000.00**

As per the Trustees, place 50% of the 2022 year-end surplus from Ordinary Activities into the Parish Development Fund.

**Parish Development      Decrease      \$21,500.00**

Grants to parishes for parish planting and revitalization.

**Parish Development      Decrease      \$3,750.00**

Canon Missioner Honorarium for 2022 (\$2,500) and ½ of 2023 honorarium (\$1,250)

**Parish Development      Decrease      \$634.38**

Canon Missioner travel expenses

**Women of the Diocese      Increase      \$1,000.00**

Donation from a parish for the Women of the Diocese Ministry

## **Description of Funds**

**Cranmer Theological House Support Fund** - 100% of these funds are self-designated by the Trustees. The Trustees designated funds from the 2014 & 2015 surplus with the understanding that the funds would be paid if there was a need by the Seminary and as the Diocesan cash balance could permit it.

**Emergency Relief Fund** - Contributions initially received towards the Flood Relief efforts in the Houston-area during the Fall of 2017. By action of the Trustees, the remaining balance is maintained as a Fund to help provide support and relief needs in emergent situations. We received further donations in 2022, by solicitation of the Trustees, for the purpose of providing aid to the Very Rev. Jerry Kistler during his medical need. The Bishop Ordinary, by approval of the Trustees, can authorize distributions of up to \$5,000. Disbursements beyond \$5,000 require Trustee approval in advance of distribution.

**Parish & Pastoral Care Fund** - The Diocese budgets a certain amount each year in the budget for the purposes of providing for various Parish & Pastoral care needs. If the current budget year does not disburse the full budgeted amount, the remaining balance is carried forward for use at a future time.

**Houston Anglicans Fund** - These were funds received many years ago for the purpose of establishing the network of parishes in Houston.

**Memorial Fund** - Donations received in memory of Bishop Grote. These funds were not given with any specific restriction. The Trustees can determine how these funds should be disbursed.

**Mission & Parish Development Fund** - These are funds to be used for the planning, planting, and support of parishes within the Diocese. These funds are self-designated from prior year surpluses and/or the proceeds of the closing of previous parishes. They may be used for other purposes by action of the Trustees.

**Women of the Diocese Fund** - These were funds received as a donation for the work and ministry of the Women of the Diocese (not the annual Women's Project). Additionally, starting with the 2023 budget, the Diocese is now budgeting a yearly expense for the support of the Women of the Diocese. If the current budget year does not disburse the full budgeted amount, the remaining balance is placed in this fund for future use.

## REPORT OF THE DEAN OF CRANMER THEOLOGICAL HOUSE

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Cranmer Theological House (Cranmer House) is committed to training orthodox clergy, deaconesses, and laypeople in the service of Christ's Church. Cranmer House continues to grow in both its residential and distance studies programs. Currently, we have 71 students engaged in our eight programs of study with the following breakdown:

Master of Divinity (MDiv) – 9 students  
Master of Arts in Religion (MAR) – 12  
Master of Theology (ThM) – 4  
Master of Theological Studies (MTS) – 3  
Master of Arts in Religion: Deaconess Studies (MAR) – 5  
Diaconal Certificate – 11  
Deaconess Certificate – 10  
Anglican Certificate – 12  
Cummins Memorial Theological Seminary – 5 (taking deaconess courses)

(We also have 3 other applications currently in process)

Cranmer House continues to offer three different platforms through which students can pursue their theological education. First, weekend intensive courses are offered in a modular format once a month at Church of the Holy Communion Cathedral. Second, we also offer courses three nights per week in a virtual classroom online by Zoom. Third, several our courses are available via distance learning through our External Studies Program.

The Rev. Dr. Benjamin Bernier continues to develop and grow the Hispanic Studies program in Cuba. This important ministry provides much needed training for clergy and laypeople.

In the past two years, Cranmer House has partnered with Dr. Julius Barnes and welcomed students from Cummins Memorial Theological Seminary, the REC seminary in South Carolina, to participate in our two deaconess courses. This year, we hope to also add some students from Reformed Episcopal Seminary in Blue Bell, PA.

The Lord continues to bless the ministry of Cranmer House. In 2023 we graduated six students. Likewise, the student body continues to attract men and women not only from the Reformed Episcopal Church, but also other Anglican jurisdictions such as the APA, the ACC, and the ACNA. We also occasionally get students from the Lutheran, Methodist, and Baptist traditions.

The faculty at Cranmer Theological House is dedicated to providing the highest level of education and training possible to the men and women whom God brings our way. Through the Cathedral model, the bishops, priests, deacons, and deaconesses who teach bring a depth of education, wisdom and experience that prepares students for ministry in the One, Holy, Catholic, and Apostolic Church.

During the past year, we have had some changes in our administrative staff. Bishop Sutton continues to serve as Chancellor. I am now serving as President and Dean. Two of our long-time staff members retired: The Rev. Canon Dr. Wayland Coe as Assistant Dean and Dss. Nancy Jones as Registrar. We thank them for their many years of dedicated service! The Rev. Kasey Gage (CTH alumnus) has taken the role as Assistant Academic Dean and Dss. Cynthia Longueville has taken over as Registrar. The Rev. Dr. Charles Erlandson continues to serve as Director of Communication and External Studies; the Rev. Dr. Benjamin Bernier serves as Director of Hispanic Studies; and the Very Rev. Canon Jason Grote serves as Treasurer. This year we also added one new professor, The Rev. Dr. Greg Peters.

We exist for the good of the Church, to provide training for her leaders. We are dependent upon your prayers and your gifts. Each year, Seminary Sunday is on the Sunday closest to Oxford Martyrs' Day. We ask each parish to pray for the seminary and to consider taking up a special offering. We thank you for helping us to promote this ministry which is so vital to the future of our diocese and the Reformed Episcopal Church.

Respectfully submitted,

The Very Rev. Canon Dr. Charles Camlin



# REPORT OF THE TRUSTEES OF CRANMER THEOLOGICAL HOUSE

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## SUMMARY OF ACTIONS TAKEN BY THE TRUSTEES

Diocesan Secretary, Mrs. Cathy Heissenhuber, records the following Summary of Actions taken by the Trustees of Cranmer Theological House.

The Cranmer Theological House Trustees met twice by teleconference, and conducted two electronic votes since the last Synod. The actions taken are recorded below.

### January 24, 2023

Actions taken:

1. The 2022 Financial Report was reviewed and received.
2. The 2023 Budget was reviewed and approved.
3. Confirmed the date of May 20, 2023 for the CTH Commencement
4. Confirmed the date of October 15, 2023 as Seminary Sunday

### February, 23, 2023 Email Vote

Action taken:

1. Approved the recommendations of Kim Winans (Financial Advisor, Edward Jones) to transfer \$40,000 from the operating checking account to the Edward Jones portfolio, as well as the reallocation of our investments designed for increased inflation protection to be placed into mutual funds.

### April 24, 2023

Actions taken:

1. Approved the list of graduates and their degrees.
2. Approved the annual publication of the Cranmer Theological Journal
3. Approved a new constitution for Cranmer Theological House that brings the legal structure of the seminary in line under the Diocese of Mid-America.

### May 9, 2023 Email Vote

Action taken:

1. Approved the recommendation to increase the stipend that professors receive for teaching courses at Cranmer House from \$1,500 to \$2,000, beginning in June of 2023.

Respectfully submitted,

Cathy Heissenhuber  
Diocesan Secretary

**STATEMENT OF FINANCIAL POSITION**  
Cranmer Theological House

	Dec. 31, 2021	Dec. 31, 2022	Sept 30, 2023
1	ASSETS		
2	Current Assets		
3	\$32,982.79	\$79,683.37	\$43,661.53
4	\$861,101.53	\$750,397.74	\$808,658.86
5	\$100.00	\$1,460.00	\$2,225.00
6	(\$3,749.45)	\$1,830.00	\$4,608.00
7	\$890,434.87	\$833,371.11	\$859,153.39
8			
9	<b>\$890,434.87</b>	<b>\$833,371.11</b>	<b>\$859,153.39</b>
10			
11			
12	LIABILITIES & NET ASSETS		
13			
14	\$0.00	\$0.00	\$0.00
15	\$8,726.34	\$9,351.34	\$9,351.34
16	\$2,300.00	\$2,000.00	\$2,500.00
17			
18	\$826,860.59	\$879,408.53	\$822,019.77
19	\$52,547.94	(\$57,388.76)	\$25,282.28
21	\$879,408.53	\$822,019.77	\$847,302.05
22			
23	<b>\$890,434.87</b>	<b>\$833,371.11</b>	<b>\$843,149.31</b>

**Line 9** – All of the Seminary assets are in cash or investments.

**Line 14** – The Seminary has no debt

**Line 21**– Total unrestricted net assets (aka ‘General Fund’) is \$847,302.05 as of September 30, 2023. The sole reason for the decrease during 2022 is because of market performance on our investments during that year. The market has recovered some during 2023.

## STATEMENT OF ACTIVITIES 2022

	2022 Actual	2022 Budget	Variance Actual vs. Budget
<b>1 Ordinary Revenue</b>			
2 Donations	\$23,471.00	\$17,500.00	\$5,971.00
3 Fees & Other	\$2,022.80	\$1,500.00	\$522.80
4 Total Scholarships Issued	(\$1,850.00)	\$0.00	(\$1,850.00)
5 Tuitions	\$83,400.00	\$72,625.00	\$10,775.00
<b>6 Total Ordinary Revenue</b>	<b>\$107,043.80</b>	<b>\$91,625.00</b>	<b>\$15,418.80</b>
<b>7</b>			
<b>8 Ordinary Expenses</b>			
9 Administrative Expense	\$3,000.00	\$3,000.00	\$0.00
10 Advertising & Website	\$613.22	\$1,000.00	(\$386.78)
11 Bank/CC Fees & Accounting	\$5,607.32	\$6,000.00	(\$392.68)
12 Course Expenses ( <i>non External Studies</i> )			
13 <i>Hospitality</i>	\$629.67	\$750.00	(\$120.33)
14 <i>Printing</i>	\$40.00	\$2,000.00	(\$1,960.00)
15 <i>Professor Honorariums</i>	\$25,900.00	\$24,000.00	\$1,900.00
16 <i>Professor Travel &amp; Meals</i>	\$2,452.98	\$1,500.00	\$952.98
17 <i>Video Classroom</i>	<u>\$1,248.00</u>	<u>\$1,500.00</u>	<u>(\$252.00)</u>
18 Total Course Expenses	\$30,270.65	\$29,750.00	\$520.65
<b>19</b>			
20 Dean Expenses	\$10,000.00	\$10,000.00	\$0.00
21 Dean ( <i>Assistant</i> )	\$10,000.00	\$10,000.00	\$0.00
22 Educational Degrees	\$0.00	\$0.00	\$0.00
23 Episcopal Fund - Gifts	\$1,500.00	\$1,500.00	\$0.00
24 External Studies Program			
25 <i>Admin Honorariums</i>	\$6,000.00	\$6,000.00	\$0.00
26 <i>Computer &amp; Office</i>	\$69.00	\$750.00	(\$681.00)
27 <i>Processing Fees</i>	\$3,900.00	\$1,000.00	\$2,900.00
28 <i>Professor Honorariums</i>	<u>\$13,425.00</u>	<u>\$7,812.50</u>	<u>\$5,612.50</u>
29 Total External Studies Program	\$23,394.00	\$15,562.50	\$7,831.50
<b>30</b>			
31 Graduation Expenses	\$1,588.34	\$500.00	\$1,088.34
32 Hispanic Studies & Development	\$4,800.00	\$4,800.00	\$0.00
33 Legal & Professional Fees	\$2,500.00	\$3,000.00	(\$500.00)
34 Meetings & Travel ( <i>non-class related</i> )	\$733.50	\$1,000.00	(\$266.50)
35 Office Expenses	\$1,014.00	\$1,000.00	\$14.00
36 Student Software System	\$4,585.00	\$4,800.00	(\$215.00)
<b>37 Total Ordinary Expenses</b>	<b>\$99,606.03</b>	<b>\$91,912.50</b>	<b>\$7,693.53</b>
<b>38</b>			
<b>39 Change in Unrestricted Net Assets (Ordinary)</b>	<b>\$7,437.77</b>	<b>(\$287.50)</b>	<b>\$7,725.27</b>
<b>40</b>			
41 Investment Activity ( <i>realized &amp; unrealized</i> )	(\$110,703.79)	\$17,222.03	(\$127,925.82)
42 Bequest ( <i>net reconciliation at sale of equities</i> )	\$45,877.26	\$45,877.26	\$0.00
<b>43</b>			
<b>44 Total Change in Unrestricted Net Assets</b>	<b>(\$57,388.76)</b>	<b>\$62,811.79</b>	<b>(\$120,200.55)</b>

**Line 37** – Without investment activity & bequests, we had budgeted for a shortfall of \$287.50. We realized a surplus of \$7,437.77

**Line 41** – Investment activity saw a decrease of \$110,703.79 in 2022. This represents a loss of approximately 12.4%. Historically, our investments have performed as follows.

**2020 - \$23,640.08 (3.5% year over year growth)**

**2021 - \$51,797.69 (6.5% year over year growth)**

**2022 - (\$110,703.79) (12.4% year over year loss)**

**2023YTD - \$18,261.02 (2.4% year over year growth)**

**Line 44** – After considering Investment activity, the total shortfall was \$57,388.76, whereas we budgeted for a surplus of \$62,811.79.

## STATEMENT OF ACTIVITIES – YEAR-TO-DATE 2023

### Cranmer Theological House Statement of Activities (aka Income Statement) YTD2023 Jan 1 – Sept 30, 2023 w/ Year-end Forecast

This report contains the actual through September 30<sup>th</sup>, along with a 2023 Year-end forecast of where we think we will end the year. This is the important column to look at. The third column is the 2023 budget as set by the Trustees, and the last column is the variance between the forecast and the budget. These notes will reference the 2023 year-end forecast column (2<sup>nd</sup> column) and the budget/variance columns.

**Line 2 – Donations.** Donations are being forecasted to be above budget by \$7,000. This is primarily due to one parish contributing \$10,000 in November. If not for that donation, we would actually be below budget on donations by \$3,000. Currently, year-to-date, 5 parishes and 14 individuals have donated to Cranmer House during 2023. The Diocese also donates \$5,000 annually (which is already reflected in the YTD actual).

**Line 6 – Total Revenue.** We are projecting to have \$98,750 in total revenue which will be more than budget by \$6,750.00.

**Line 10 - Advertising & Website.** This variance is due to a honorarium paid for redesigning the Cranmer Website which was not originally a part of the budget.

**Line 40 –** Without consideration of investment performance and/or bequests, we are forecasting a surplus of \$3,532.47, whereas we had budgeted a loss of \$5,525.00. **This means we are currently running our operations just above break-even.** If not for that \$10,000 donation, we would actually be running at a short-fall.

**Line 42 – Investment activity –** the investments are currently up \$18,261.02 as of September 30<sup>th</sup>, which represents a return since January of about 2.4%. *Note: The current market value as of November 8<sup>th</sup> is \$829,895.89, which represents a total YTD return of \$39,594.51 (5.03%).* We don't know what the market will do through December, so we are forecasting what we had originally budgeted.

**Line 45 – Bottom Line -** After consideration of Investment Activity, we are forecasting a surplus of \$19,540.42 which is \$10,057.47 better than we had budgeted.

**STATEMENT OF ACTIVITIES YTD 2023**  
**Year-to-Date September 30, 2023**  
**Forecast 2023 vs. Budget 2023**

	2023 Actual 9/30/2023	2023 Year-End Forecast	2023 Budget	Variance Forecast vs. Budget
<b>1 Ordinary Revenue</b>				
2 Donations	\$9,774.88	\$22,000.00	\$15,000.00	\$7,000.00
3 Fees & Other	\$1,645.84	\$1,750.00	\$1,250.00	\$500.00
4 Total Scholarships Issued	\$0.00	\$0.00	\$0.00	\$0.00
5 Tuitions	\$67,520.00	\$75,000.00	\$75,750.00	(\$750.00)
<b>6 Total Ordinary Revenue</b>	<b>\$78,940.72</b>	<b>\$98,750.00</b>	<b>\$92,000.00</b>	<b>\$6,750.00</b>
<b>7</b>				
<b>8 Ordinary Expenses</b>				
9 Administrative Expense	\$2,499.99	\$3,500.00	\$3,000.00	\$500.00
10 Advertising & Website	\$2,923.93	\$3,000.00	\$1,000.00	\$2,000.00
11 Bank/CC Fees & Accounting	\$4,422.08	\$5,600.00	\$6,000.00	(\$400.00)
12 Course Expenses ( <i>non External Studies</i> )				
13 <i>Hospitality</i>	\$514.63	\$700.00	\$750.00	(\$50.00)
14 <i>Printing</i>	\$2.42	\$10.00	\$250.00	(\$240.00)
15 <i>Professor Honorariums</i>	\$20,750.00	\$28,750.00	\$24,000.00	\$4,750.00
16 <i>Professor Travel &amp; Meals</i>	\$2,162.32	\$2,250.00	\$2,000.00	\$250.00
17 <i>Video Classroom</i>	<u>\$0.00</u>	<u>\$1,300.00</u>	<u>\$1,300.00</u>	<u>\$0.00</u>
18 Total Course Expenses	\$23,429.37	\$33,010.00	\$28,300.00	\$4,710.00
19				
20 Dean Expenses ( <i>Assistant - Dallas</i> )	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
21 Dean ( <i>Assistant - Houston</i> )	\$7,499.97	\$10,000.00	\$10,000.00	\$0.00
22 Educational Degrees	\$0.00	\$0.00	\$0.00	\$0.00
23 Episcopal Fund - Gifts	\$0.00	\$1,500.00	\$1,500.00	\$0.00
24 External Studies Program				
25 <i>Admin Honorariums</i>	\$4,500.00	\$6,000.00	\$6,000.00	\$0.00
26 <i>Computer &amp; Office</i>	\$0.00	\$0.00	\$250.00	(\$250.00)
27 <i>Processing Fees</i>	\$2,100.00	\$2,700.00	\$3,000.00	(\$300.00)
28 <i>Professor Honorariums</i>	\$2,912.50	\$4,000.00	\$9,375.00	(\$5,375.00)
29 <i>Class Recordings</i>	<u>\$4,049.86</u>	<u>\$4,049.86</u>	<u>\$5,000.00</u>	<u>(\$950.14)</u>
30 Total External Studies Program	\$13,562.36	\$16,749.86	\$23,625.00	(\$6,875.14)
31				
32 Graduation Expenses	\$1,107.67	\$1,107.67	\$1,000.00	\$107.67
33 Hispanic Studies & Development	\$3,600.00	\$4,800.00	\$4,800.00	\$0.00
34 Legal & Professional Fees	\$0.00	\$0.00	\$1,500.00	(\$1,500.00)
35 Meetings & Travel ( <i>non-class related</i> )	\$250.00	\$250.00	\$1,000.00	(\$750.00)
36 Office Expenses	\$312.69	\$1,100.00	\$1,000.00	\$100.00
37 Student Software System	\$3,311.50	\$4,600.00	\$4,800.00	(\$200.00)
<b>38 Total Ordinary Expenses</b>	<b>\$72,919.56</b>	<b>\$95,217.53</b>	<b>\$97,525.00</b>	<b>(\$2,307.47)</b>
39				
<b>40 Change in Unrestricted Net Assets (Ordinary)</b>	<b>\$6,021.16</b>	<b>\$3,532.47</b>	<b>(\$5,525.00)</b>	<b>\$9,057.47</b>
41				
42 Investment Activity (thru Aug 31) <i>(realized &amp; unrealized)</i>	\$18,261.12	\$15,007.95	\$15,007.95	\$0.00
43 Bequest	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
44				
<b>45 Total Change in Unrestricted Net Assets</b>	<b>\$25,282.28</b>	<b>\$19,540.42</b>	<b>\$9,482.95</b>	<b>\$10,057.47</b>

## COMMITTEE ON CONSTITUTION & CANONS

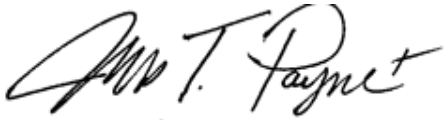
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The Committee on Constitution and Canons proposes no changes or amendments for 2023 and received no requests to do so since the last Synod.

The committee was consulted several times for clarification or proper application of the canons and was consulted regarding interpretation and/or changes in parish by-laws.

A reminder that all proposed changes to the by-laws of a parish should be submitted the committee for review and that every parish should furnish the diocesan office, in Dallas, with a copy of its most current by-laws for its records.

Sincerely,

A handwritten signature in black ink that reads "James T. Payne". The signature is written in a cursive style with a large, prominent "P" and "Y".

James T. Payne  
Chairman

## REPORT OF THE COMMITTEE ON NOMINATIONS

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Dear Brethren:

The Committee on Nominations met on September 19 and October 10, 2023 and is pleased to present the following nominations for election at the 116<sup>th</sup> Synod.

### **BOARD OF TRUSTEES OF THE DIOCESE (*Names in Bold for Election*)**

#### **Class of 2023 (*terms expiring*)**

Mr. James Dalton – Church of the Holy Communion Cathedral, Dallas, TX  
Dr. Garland (Beth) Gibbs Russell – All Saints, Shreveport, LA  
The Very Rev. Thomas McGee - St. Timothy's, Jonesboro, AR

#### **Class of 2024**

**Election: The Very Rev. Dr. Steven Rutt – St. Andrew's, Glendale, AZ**

(to fill the remaining term of the Very Rev. Jerry Kistler)

Mr. James P. ("Bud") Longueville – Church of the Holy Communion Cathedral, Dallas, TX  
Mr. Morgan Geoghagan – St. Stephen's Anglican Church, Flowood, MS

#### **Class of 2025**

The Rev. Tony Welty – All Saints, Shreveport, LA  
Harry K. Johnson, III – St. Matthias, Katy, TX  
Bruce Bagby – Holy Trinity, Houston, TX

#### **Class of 2026 (*for election*)**

**Dr. Garland (Beth) Gibbs Russell – All Saints, Shreveport, LA**  
**The Very Rev. Thom McGee – St. Timothy's, Jonesboro, AR**  
**Mr. Greg Mathews – Church of the Holy Communion Cathedral, Dallas, TX**

### **STANDING COMMITTEE (*Names in bold for election*)**

#### **Class of 2023 (*term expiring*)**

Mrs. Cathy Shep – Church of the Holy Communion Cathedral, Dallas, TX  
The Rev. Carl Lund – Church of the Holy Trinity, Houston, TX

#### **Class of 2024**

The Rev. Dr. Robert Bowman – Christ's Chapel, Riverside, CA  
Mrs. Petie Lebanowski – St. Paul's Anglican Church, Houston, TX

#### **Class of 2025**

The Very Rev. Canon Charlie Camlin – Church of the Holy Communion Cathedral, Dallas, TX  
Dss. Canon Annette Johnson – St. Matthias, Katy, TX

#### **Class of 2026 (*for election*)**

**The Rev. Carl Lund – Church of the Holy Trinity, Houston, TX**  
**Mrs. Erin Berge – St. Stephen's, Montrose, CO**

Respectfully Submitted,  
The Rev. Carl Lund

## REPORT OF THE DIOCESAN CANON MISSIONER

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Dear Brethren,

I continue to serve at the request and appointment of Bishop Sutton as both the National Canon Missioner for REC100 and the Canon Missioner for the Diocese of Mid-America. I have become more involved with the Having just delivered a full report to the General Council in June 2023, I will not report on all activities again in this report. Instead, I will mention a few updates and then introduce a few new planters from our Diocese to speak directly to you about their ministries.

### **ALWAYS FORWARD**

In my last report I mentioned that the REC100 would become more involved in our participation with the Always Forward church planting ministry of the ACNA. This is starting to come to fruition. This past September, Fr. Michael Vinson, Canon Tony Melton, and I attended the Canons for Church planting meeting in North Carolina to discuss planning and needs across the province. I believe there were 27 Canons from across the province in attendance. We are scheduled to attend the next Canons meeting in May in Colorado Springs.

Additionally, the three of us stayed for the church planting conference which followed. Nearly 100 people were at the conference, which featured plenary sessions by Dr. Hans Boersma and many break-out sessions specific to church planting. Four of our REC planters and their families were able to join us, with two other planters who had to cancel due to family emergencies. This means the REC was represented by seven people (and their families in addition). This gave us opportunity to deepen our relationship building with each other and with others outside the REC. As one person commented, "Look at the REC showing up and representing!"

I am also scheduled to attend the Church Planting Training Intensive (CPTI) during the week of December 3<sup>rd</sup> in Atlanta. I will be joined by the acting Missioner of the Diocese of the Northeast (Fr. Jason Patterson) and four other REC planters. Canon Tony Melton (from REC Diocese of the Southeast) will be leading a portion of that training as he becomes trained as a planting coach for Always Forward. His role as a coach will provide greater opportunity for the REC to help develop and form new planters in the Province.

### **PLANT UPDATES**

This is not a comprehensive report with a summary for every plant or work in the Diocese or other Dioceses. I do offer the following updates since they may not have been reported to you previously, or they have experienced significant milestones in the life of their ministry and/or mission this year.

- **St. Benedict's – Rockwall, TX**

St. Benedict's was the first plant to benefit from the ministry and offerings of REC100. The Rev. Michael Vinson, as Vicar, recently submitted their request for official recognition as a full parish, having nearly 90 members now! The Standing Committee unanimously approved.

- **Christ Church – Colorado Springs, CO**

Originally known as Good Shepherd Anglican Fellowship, Christ Church developed under the ministry of the late and beloved Dean of that Convocation, the Very Rev. Jerry Kistler and his parish, St. Stephen's in Montrose. Upon his passing, Good Shepherd in Tyler, TX 'sistered' with this plant as Bishop Banek provided direction. Christ Church continues to grow and they were recently approved and commissioned as a Mission. Additionally, they were able to call The Rev. Tait Deems who has been appointed as their full-time Vicar. I will introduce Fr. Tait in a moment.



- **Holy Cross – Colorado Springs, CO**

The Lord has blessed us with two plants in Colorado Springs. Last year, I introduced the Rev. Jesse Barkalow to you. This plant has budded since that Synod, and I was privileged to join Bishop Sutton at their Commissioning service in August 2023. Over 80 people were attendance!

- **Christ the King – Covington, LA**

The Rev. Andrew Voelkel continues in his gathering in Covington, LA. It was recently reported that they are approaching the canonical requirements for Mission status. Continue to pray for this plant as they near this first major milestone!

- **St. Mark’s – Waxahachie, TX**

Essentially starting as a ‘replant’ in our Diocese, St. Mark’s has grown significantly under the ministry of their interim Vicar, the Rev. David Norton. St. Mark’s is now in a position to call a full-time Vicar. Please pray that the Lord will provide the right man.

- **St. Barnabas – Lansing, MI**

The Rev. Steven McCarthy was introduced to you at Synod last year. Unfortunately, I report that this planting ministry has ceased. The timing and circumstances of the plant were not in the Lord’s will at this moment. Fr. Steven remains a clergyman with our Diocese and we pray that the Lord will open a new door of opportunity for him and his family, and/or that a planting ministry may be started again in the future.

Finally, I mention to you that, outside the work of our own Diocese, there is a new plant forming in Canton, GA, and a fourth REC Spanish plant being formed in Marietta, GA. Both of these plants are outgrowths of Christ the King, Marietta, GA, which was first planted by REC100 in 2020. There is also a new plant in the Diocese of the Central States known as Darke County Anglican (Ohio).

#### **COHORTS**

I remind you that there are two different cohorts which meet via Zoom. One is for church planters and the other for pastors involved with church revitalization. I would direct you to speak with Fr. Michael Vinson for the church planting cohort and Fr. Tony Welty for the church revitalization cohorts.

#### **LENTEN OFFERING**

The annual Lenten Offering continues to be the main financial support avenue for REC100. These Lenten Offerings are what we use to provide grants to new plants, revitalization efforts, and support the needs for planter retreats, assessments, and training.

In total, only 17 parishes in our Diocese contributed something towards the 2023 Lenten Offering. This is less than a 50% participation level with regards to the total parishes we have. We thank the following parishes whose members contributed to the REC Lenten Offering during 2023:

- Anglican Church of the Epiphany – La Mirada, CA
- Chapel of the Cross, Dallas, TX
- Christ’s Chapel – Riverside, CA
- Christ the King – Grover Beach, CA
- Good Shepherd – Tyler, TX
- Holy Communion – Dallas, TX
- Holy Cross – Alpine, TX
- Providence – Corpus Christi, TX
- St. Andrew’s – Chester, CA
- St. Barnabas – Bellville, TX
- St. Benedict’s – Rockwall, TX
- St. Matthias – Katy, TX
- St. Michael’s – Broken Arrow, OK
- St. Paul’s – Houston, TX
- St. Stephen’s – Montrose, CO
- St. Thomas of Canterbury – Houston, TX
- St. Timothy’s – Jonesboro, AR

If your parish isn’t reported above and you took a REC100 Lenten offering, please check with your treasurer to ensure he/she submitted it to the Treasurer of REC100 (Mr. Bud Longueville).

Furthermore, based on our statistical report, we have 1784 adult communicants in the Diocese. This would equate to \$178,400 if each gave \$100. Yet the annual offering was only \$50,000. **This reflects about a 28% adult participation rate.** If we could reach just a 50% participation rate, it would raise nearly \$100,000 each year.

I do not say this to be discouraging, but rather to stress the importance of communicating to our parishioners the impact that their offering makes and encouraging everyone to participate in missions by making their Lenten Offering.

The following is a report of the offerings by year since its inception:

<u>Year</u>	<u>DMA Offering</u>
2018:	\$65,580.94
2019:	\$59,842.12
2020:	\$50,019.12
2021:	\$51,163.38
2022:	\$50,940.63
2023:	\$50,090.96 (through Oct 31)

#### THANKS

Finally, I need to acknowledge and thank certain individuals who help in the ministry of REC100. I must thank Mrs. Cathy Heissenhuber who helps proof everything I do and ensures our mailings and communications are sent out in a timely fashion; Mrs. Connie O'Hara who helps with the artistic design our Front Porch newsletter and various Lenten materials; Canon Tony Melton who handles our social media page; and Mr. Bud Longueville, who serves as the Treasurer for REC100 alongside his many other responsibilities for the Cathedral, Diocese, and National Church. If were not for Bud, REC100 could not provide the administrative and financial support it does for our plants and missions. Lastly, I offer a special thanks to Fr. Michael Vinson, who provided us with our teaching session on church planting at this Synod.

Brethren, please continue in prayer for REC100, for our Church plants and planters, our parish revitalizations, and, most especially, that the Lord will raise up new planters that can fulfill His call to this ministry.

If you have any questions, suggestions, concerns, or would like to discuss opportunities, please contact me at [J2Grote@rechurch.org](mailto:J2Grote@rechurch.org).

In His service,

The Very Rev. Canon Jason R. Grote  
Canon Missioner

## REPORT OF THE CANON FOR DEACONESSSES

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The following is a list of current Deaconesses and Candidates for Deaconess in the Diocese of Mid-America:

**Diocese of Mid-America:** [6 active Deaconesses, 1 retired, 7 Candidates, 2 suspended candidacies]

**Deaconesses:**

Dss. Gay Flack (*St. Stephen's, Montrose, CO - Set Apart 9/8/2019*)  
Dss. Cheryl Ivers (*Holy Communion, Dallas, TX - Set Apart 1/21/23*)  
Dss. Canon Annette M. Johnson (*St. Matthias, Katy, TX - Set Apart 1/31/1993*)  
Dss. Cynthia Longueville (*Holy Communion, Dallas, TX - Set Apart 2/7/2021*)  
Dss. Jill Nowell (*Holy Communion, Dallas, TX - Set Apart 8/12/2019*)  
Dss. Karen Pierpoint (*Retired, Bend, OR - Set Apart 2/25/2016*)  
Dss. Barbara West, Ph.D. (*St. Stephen's, Flowood, MS - Set Apart 10/27/2019*)

**Candidates for Deaconess:** (*Dates indicate the official start of their candidacy.*)

Renee Boutwell (*Holy Cross, Alpine, TX - 2/22*)  
Marisa Cappuccia (*Holy Communion, Dallas, TX - 7/2023*)  
Jane Charnock (*St. Mark's, Waxahachie, TX - (2023)*)  
Carol Couch (*St. Timothy's, Jonesboro, AR - 5/2023*)  
Kimberly Hiles (*St. Benedict's, Rockwall, TX - 12/20*)  
Jocelyn Perkins (*Holy Trinity, Houston, TX - 12/19*)  
Melinda Skelton (*Holy Communion, Dallas, TX - 4/21*)

*Candidacy temporarily suspended:*

Melinda Brown (*Holy Communion, Dallas, TX - 2022*)  
Dawn Ontiveros, Ph.D. (*Holy Trinity/St. Matthias - 2/20*)

Since our last Synod, we have had one woman, Cheryl Ivers, Set Apart as a Deaconess, and three additional women approved as Candidates for Deaconess: Marisa Cappuccia, Jane Charnock, and Carol Couch. Our other Candidates are in various stages of their training and academic preparation. Two of our Candidates have requested a temporary suspension of their candidacy because of work and/or family circumstances.

At the 57<sup>th</sup> General Council of the Reformed Episcopal Church, which met in Charleston, South Carolina, in June, an amendment to Canon 22, *of Deaconesses*, was adopted. It made the model established in the Diocese of Mid-America standard procedure for each diocese of the REC in processing women who desire to become Deaconesses. That document, *Process for Becoming a Candidate for Deaconess*, is attached to this report. Since then, several Rectors requested that a checklist be created to help them during the required nine-month internship training for a Candidate under their tutelage (Canon 22, Section 3(c)). This training checklist relates to each function that may be assigned to a Deaconess after her Setting Apart as listed in the REC Handbook for Deaconesses. Therefore, the *Rector's Internship Checklist for Deaconess Candidates* has also been attached.

We want to express our deepest gratitude to the Committee on Women's Ministry, which adopted the proposed Deaconess Scholarship Fund as their Women's Day Project for 2023, and to all those who have contributed funds thus far. As of October, \$12,806.78 has been donated to offer financial help to those women seeking a Master of Arts degree or Certificate in Deaconess Studies at one of our REC seminaries. We hope to begin offering scholarships in early 2024 once the General Committee approves the Guidelines and Application process at their

upcoming meeting in December.

In a broader context, our model for the Order of Deaconesses is being noticed in various parts of the ACNA, in Continuing Anglican jurisdictions, and in countries around the world. We currently have a student in the Deaconess Studies program at Cranmer House from the Diocese of Ft. Worth, which has just re-established the Order in their diocese. Deaconesses are being discussed on the campus of Nashota House through the efforts of one of the board members of Forward in Faith N.A. The Episcopal Missionary Church is using our model as a template to train their candidates for Deaconess and will begin a series of courses for the Deaconess Certificate offered through Reformed Episcopal Seminary in Philadelphia beginning in January. The Rev. Dr. Benjamin Bernier is currently translating textbooks for Deaconess Studies for use at the seminary in Cuba. It has also been mentioned that there is a desire to establish a Deaconess program in Germany and Croatia. In April, Dss. Barbara West, Ph.D. represented the Order at GAFCON IV in Kigali, Rwanda. She distributed close to one hundred of our new brochures to attendees. We started receiving email inquiries about our Deaconess model and training program before the end of the conference. Rumor has it that several Anglican seminaries in Africa are interested in our curriculum program for deaconesses.

I wish to encourage all of our Deaconesses and Candidates to continue undauntedly in the ministry to which you have been called for the benefit of the Church. Together, we are providing an example for others to follow. However, we would not be able to engage in our ministry as Deaconesses without the unwavering support of our bishops and clergy, for which we are incredibly grateful. Those who serve as Deaconesses desire to enrich the ministry of those who are over them in the Lord by assisting them in service to their congregations and communities. I pray that the Order will continue to grow and serve the Church as a reflection of God's order and glory in the world.

Respectfully submitted,



Dss. Canon Annette M. Johnson, M.A.R.

Canon for the Order of Deaconesses in the REC

## REPORT OF THE WOMEN OF THE CHURCH

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The REC Committee on Women's Ministry continues to hold **decentralized project luncheons** throughout the dioceses. The DMA Women of the Church luncheon was held at Church of the Holy Communion Cathedral in Dallas, TX during the 115<sup>th</sup> Synod. The speaker was Mrs. Jackie Erlandson, who brought a message, based on Hebrews 12:22-24, 28, "Ascending to the Heavenly Places."

The **2022 Women's Day Project** collected over \$13,700 to reunite Father Enrique Melchor and his family in the United States, which was accomplished in June of 2023. Praise the Lord for His goodness!

This year, the **2023 Women's Day Project** will fund a permanent scholarship fund to assist Reformed Episcopal Deaconesses and Deaconess Candidates enrolled in academic programs for Deaconess training.

The **Spiritual Enrichment Conference 2023** gathered 59 women from 21 parishes across three of the four Dioceses from October 13-15 in Williamsburg, VA. Efforts are underway to include more women in the 2024 gathering.

Our gratitude is extended to Dss. Teresa Johnson of St. James Anglican in Memphis, TN, who produced this year's **devotional study book, "Finding Restoration in the Redeemer"**. The booklet focuses on Naomi's story from the Book of Ruth and is in use from September 2023-June 2024 within Women's Groups throughout the dioceses.

The women in the DMA continue to focus on Bible study, evangelism, and community outreach. The focus for the coming year will be to open lines of communication, in hopes that this will encourage friendships amongst neighboring parishes to facilitate sharing of ideas and projects, resulting in REC women uniting for Diocesan participation in activities to benefit the Kingdom.

Respectfully submitted,  
Dss Jill Nowell, Chair

## REPORT OF THE COMMITTEE ON DIOCESAN POLICIES

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Clergy, Wardens, Vestry Members, Parish School Administrators, and People of the Diocese of Mid-America,

In 2023 no changes were made to the Ethics and Integrity Policy of the Diocese of Mid-America and its augmented section devoted especially to the Protection of Children and Youth. The committee did not meet this year to consider reviewing or augmenting this policy, but recent state legislation in California may require a review of parish policies adopted in that state. This is/has been reviewed by our Chancellor and a memo sent to California parishes regarding this legislation. Staying aware of legal modifications in each state is difficult to do as a committee, but it is prudent for clergy and vestry to be alert to any new requirements that modify their state's requirements.

NOTE also, there is a bi-annual requirement to review the parish policy and go through the training that *MinistrySafe* provides as a refresher of what to be watchful for ongoing as well as new staff. This is especially important in view of the rapidly changing moral environment in which the increased legal protection of pro-LGBTQIA+ individuals and agendas also make parish children and Christian entities vulnerable to clever groomers. Daily vigilance in the application of a parish policy is necessary for it to be effective in the care of our younger members.

All of our parishes in the DMA have submitted documentation of adopting for their parish, the Diocesan Children and Youth Protection Policy, and completed the *MinistrySafe* training program, which *MinistrySafe* updates about every two or three years.

New parishes in the Diocese will need to review, adapt, and adopt a version of the Diocesan policy available from the central office of the Diocese listed below, noting on a separate dated sheet any changes that have made from the Diocesan template. While mission works and new REC100 plants are not required to adopt the policy at this time, awareness of the details of the Diocesan policy and taking the appropriate precautionary measures and *MinistrySafe* training are advised. When an annual review is done and changes to the parish policy have been made, please report these updates to the diocesan office. The review should include a refresh viewing of the updated *MinistrySafe* training which takes about 90 minutes.

If you have questions, please contact either me, Bishop Banek or our Chancellor, Jeff Hurt, through the Diocesan central office at

Diocese of Mid-America, REC/ACNA  
18170 Dallas Pkwy #103 • Dallas, TX 75287  
(972) 427-2410 Diocesan Office

Faithfully yours in Christ,



The Rt. Rev'd Walter R. Banek  
Suffragan Bishop, Diocese of Mid-America  
Chairman, Special Committee on Diocesan Policies

### Committee Members

Mr. Jeffrey W. Hurt, Chancellor  
The Venerable Dr. James T. Payne  
The Very Rev. Jason R. Grote  
Mr. Bud Longueville  
Mr. Bruce Woodcock  
Mrs. Susan Sutton  
Mrs. Monica Dalton

## REPORT OF THE COMMITTEE ON MINISTER'S SALARIES

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This report is limited to providing a yearly guideline concerning Minister's Salaries. For other matters pertaining to Parish Administration and salary guidelines, please consult the Diocesan Customary, the Diocesan Forms of Call, and/or contact the Diocesan office.

**I also recommend that parish treasurers consult IRS publication 517 regarding the unique situation of clergy taxation and the filing of proper tax documents. Clergy on staff should be receiving a W-2 for their salaries and not a 1099, especially if they are receiving a housing allowance.**

While recognizing that individual parish capabilities and budgets differ, we still believe it is important to provide standards which our congregations should strive concerning the salaries paid to ministers. The source of these figures is [www.churchsalary.com](http://www.churchsalary.com) and it reports a range of actual salaries being paid based on church size and church budget. In some cases, there is not enough data for a particular category. This survey may also "lag behind" increases received due to inflation.

These tables are based on an ordained pastor serving with a Master's Degree with only 0-3 years of experience. Additional consideration should be made for the pastor's experience, number of years he has served the parish, his degree level, and the job complexity (size of staff, oversight of preschool or day school, etc).

The cash compensation represented includes compensation of ONLY Stipend AND Housing Allowance (or the value of the rectory, rectory allowances and utilities paid if a rectory is provided by the parish). These figures **do not** include fringe benefits, such as health insurance, disability, and life insurance. Nor does it include the Disability policy and defined Pension Contribution mandated by the General Council (12% of salary & housing combined). In no circumstance should a pastor's cash compensation be reduced to cover the cost of the General Council mandated pension program as this violates the terms of the Pension Program.

We recommend that clergy be given four weeks paid vacation (including 4 Sundays) annually. An extended paid sabbatical leave should also be considered. The length of sabbatical leave is usually calculated as one week for each year of service since the last sabbatical leave, and is taken every four to six years. These items should be determined and enumerated as a part of the minister's contract. It is also recommended that the Vestry of each parish determine to present a Christmas gift to the pastor. A special appeal should be made to the parishioners and a special offering taken. This gift should be over and above any approved salary.

The parish vestry should provide **an annual review of the pastor's compensation PACKAGE**. At the very least, a cost of living adjustment (COLA) commensurate with the rate of inflation should be provided. If a COLA is not provided, the pastor is, in effect, receiving a reduction in salary. *Example:* If a pastor earns \$10,000 and inflation is 1%, then a \$100 COLA would be needed to keep the effective salary the same. If there is no COLA, then the pastor, in essence, took a \$100 pay reduction.

While the year-over-year level of inflation has decreased from the past two years, it is still higher than normal. The historic rate of inflation during the past decade averaged under 2% year-over-year. 2021 saw an inflationary rate of 7%. 2022 was 6.5%. 2023 is currently 3.7%.

*For full report and source:* <https://www.usinflationcalculator.com/inflation/current-inflation-rates/>

**It may be impossible for some parishes to provide a COLA adjustment commensurate with the these current inflation levels, but if parishes do not seek to provide some level of adjustment during these times, they will discover that their current salaries are well below where they should be in a few years from now.**

Each parish is reminded that the total Housing Allowance for a pastor must be approved by the Vestry of the parish prior to the allowances being paid.

In such cases when the pastor's compensation is below the guidelines or an increase could not be given at the beginning of the year, it would be most appropriate for the parish vestry to review the financial position of the parish more frequently and determine if increases can be provided to the pastor throughout the year. In some cases, a lump-sum addition can be provided at the end of the year if the parish realizes a year-end surplus.

Parishes should also be mindful of other expenses associated with the ministry of the pastor. Regular reimbursements for hospital parking, personal vehicle mileage (the 2023 IRS rate is now \$0.655/mile), meals with parishioners, and other expenses should be made with accompanying receipts. Please note that mileage cannot be reimbursed on a per mile basis if the actual gas charges are submitted for reimbursement.

In closing, please know that **most pastors will not initiate a conversation or direct the Vestry to consider their own compensation.** If anything, pastors will simply live with 'whatever the parish can do for them', including taking decreases in pay if it helps to balance the church budget. This is often done despite the impact to their own personal and family financial well-being. It should be the regular and normal duty of the Senior Warden to direct the Vestry in these matters and to help care for the pastor and his family. To help with this, we ask that you please provide a copy of this report to your parish Vestry.

**Pulpit Supply** – It should be assumed that a visiting pastor who is asked to cover a worship service and to provide pulpit supply will spend an average of 10-15 hours doing so. They should be compensated for that time along with consideration for how far they are driving. An honorarium should be a minimum of \$200 for their time plus additional for their travel costs if driving any distance. If possible, a parish should strive for a minimum of \$250.00.

A reminder that if a visiting clergyman receives pulpit supply compensation greater than \$599 TOTAL in a given calendar year, then the parish must issue a 1099-NEC to that clergyman.

Respectfully submitted,

The Very Rev. Canon Jason R. Grote



The range provided in each table reflects the 25 percentile to 75 percentile of all salaries surveyed within that criteria. Example: If you earn \$42,650 in a parish that has a budget of \$100k-\$250k, then you are at 25% percentile which means 75% of all other pastors with that same criteria are earning more. If you earn \$69,000 in the same situation, it means that you are earning more than 75% of other pastors in that category. The Part-Time tables reflects an average hourly rate that can be used in calculation with total work hours expected.

*Note: These rates may not account for inflation since last year. They are based on what actual surveyed pastors are paid in the city of Houston. If they didn't receive cost of living adjustments then these numbers do not change significantly.*

**Rector  
(0-3 years Experience)**

Parish Membership Parish Budget	Under 50 members	50 - 100 members	100-200 members	200-300 members
Less than \$50,000	* \$15,000 - \$38,000		-	-
\$50,000 - \$100,000	\$29,900 - \$60,113		-	-
\$100,000-\$250,000	\$47,250 - \$69,000			-
\$250,000-\$500,000	N/A	\$59,193 - \$84,750		

\* A budget of less than \$50,000 and membership under 50 reflects a situation where the minister is most-likely bi-vocational and receiving a part-time salary rather than a full-time salary.

**Full-Time Associate  
(0-3 years Experience)**

Parish Membership Parish Budget	Under 50 members	50 - 100 members	100-200 members	200-300 members
Less than \$50,000	-	-	-	-
\$50,000 - \$100,000	-	-	-	-
\$100,000-\$250,000	-	\$32,500 - \$48,000		-
\$250,000-\$500,000	-	-	\$44,608 - \$60,260	

\* A budget with less than \$100,000 and less than 50 members did not return survey results. Usually, only larger member and larger budget parishes have full-time associates.

**Part Time Rector, Associate, Church Planter  
Based on the 25th and 75th percentiles of the Rector's table**

Parish Membership Parish Budget	Under 50 members	50 - 100 members	100-200 members	200-300 members
Less than \$50,000	\$14.42 / hr - \$36.54 / hr Yearly based on 20 hrs per wk would be:		-	-
\$50,000 - \$100,000	\$15,000 - \$38,000		-	-
\$100,000-\$250,000	\$22.72 / hr - \$33.17 / hr Yearly based on 20 hrs /wk would be: \$23,625 - \$34,500			
\$250,000-\$500,000	\$28.46 / hr - \$40.75 / hr Yearly based on 20 hrs /wk would be: \$29,600 - \$42,375			

## REPORT OF THE STATE OF THE DIOCESE (STATISTICAL REPORT)

The following reflects the basic membership information of the Diocese of Mid-America. The statistical information was provided as of December 31, 2022 and obtained from the online Parish Certification forms that were submitted for the 57<sup>th</sup> General Council of the Reformed Episcopal Church.

	Parish	City, State	Baptized Membership	Adult Communicant Membership	Average Sunday Attendance
1	All Saints	Shreveport, LA	60	47	47
2	Anglican Church of the Epiphany	La Mirada, CA	43	26	41
3	Chapel of the Cross	Dallas, TX	128	75	112
4	Iglesia Santa Cruz	Dallas, TX	<i>Reported under Chapel of the Cross</i>		
5	Christ Chapel	Riverside, CA	50	31	40
6	Christ Church	Colorado Springs, CO	23	9	28
7	Christ the King	Grover Beach, CA	28	16	20
8	Christ the King ( <i>in formation</i> )	Covington, LA	5	4	11
9	Church of the Blessed Trinity	Alpine, CA	27	12	14
10	Church of our Savior	Joplin, MO	13	6	22
11	Covenant Church	Greenville, MI	64	21	65
12	Covenant Church	Heber Springs, AR	45	30	35
13	Good Shepherd	Tyler, TX	223	145	178
14	Holy Communion Cathedral	Dallas, TX	415	332	192
15	Iglesia Holy Communion	Dallas, TX	<i>Reported under Holy Communion Cathedral</i>		
16	Holy Cross	Alpine, TX	49	38	30
17	Holy Cross	Colorado Springs, CO	<i>Reported before mission status</i>		
18	Holy Trinity	Houston, TX	115	82	48
19	Holy Trinity	Webster Groves, MO	46	37	28
20	Living Word	Courtney, BC Canada	43	28	18
21	Mariners' Church	Detroit, MI	<i>Did Not Report</i>		
22	Providence	Corpus Christ, TX	54	29	25
23	Resurrection	Crosby, TX	95	82	50
24	St. Andrew's	Chester, CA	26	19	17
25	St. Andrew's	Glendale, AZ	42	14	32
26	St. Andrew's	Tinley Park, IL	119	78	65
27	St. Barnabas	Bellville, TX	23	22	17
28	St. Barnabas	Lansing, MI	<i>Extension Work (since closed in 2023)</i>		
29	St. Benedict's	Rockwall, TX	105	90	90
30	St. Mark the Evangelist	Waxahachie, TX	46	30	32
31	St. Mark's on the Plain	Canyon, TX	26	15	13
32	St. Matthias	Katy, TX	67	54	51
33	Iglesia San Matias	Katy, TX	<i>Reported under St. Matthias</i>		
34	St. Michael's	Broken Arrow, OK	22	22	20
35	St. Paul's	Baton Rouge, LA	41	31	30
36	St. Paul's	Houston, TX	47	40	40
37	St. Stephen's	Flowood, MS	129	104	71
38	St. Stephen's	Montrose, CO	63	49	35
39	St. Thomas of Canterbury	Houston, TX	139	91	70
40	St. Timothy's	Jonesboro, AR	44	40	27
41	Trinity Anglican	Pagosa Springs, CO	26	25	13
<b>Totals</b>			<b>2504</b>	<b>1784</b>	<b>1784</b>

## COMMITTEES APPOINTED UNTIL SYNOD 2024

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### **BOARD OF EXAMINING CHAPLAINS**

The Very Rev. Canon Charles Camlin, *Chair*  
The Venerable Dr. James T. Payne  
The Rt. Rev. Walter Banek  
The Rev. Canon John Boonzaaijer  
The Very Rev. Frank Levi  
The Rev. Canon Wayland Coe  
The Rev. Dr. Charles Erlandson  
The Very Rev. Thomas McGee  
The Rev. Kasey Gage

### **CONSTITUTION AND CANONS**

The Venerable Dr. James T. Payne, *Chair*  
The Rev. John Clay  
The Rev. Wyatt Boutwell  
Dss. Canon Annette Johnson  
Chancellor Jeff Hurt, *Advisor*

### **COMMITTEE ON CREDENTIALS**

The Very Rev. Canon Jason R. Grote, *Chair*  
Mrs. Cathy Heissenhuber

### **COMMITTEE ON CORRESPONDING MEMBERS**

The Very Rev. Canon Jason R. Grote, *Chair*  
Mrs. Cathy Heissenhuber

### **COMMITTEE ON NOMINATIONS**

The Rev. Russell Ellisor, *Chair*  
The Rev. Carl Lund  
Mr. Harry K. Johnson III

### **CRANMER THEOLOGICAL HOUSE TRUSTEES**

The Most Rev. Dr. Ray R. Sutton, *Chancellor*  
The Very Rev. Canon Dr. Charles Camlin, *Dean*  
The Very Rev. Canon Jason R. Grote, *Treasurer*  
The Rt. Rev. Walter Banek  
The Venerable Dr. James T. Payne  
The Rev. Canon Dr. Jonathan Riches  
The Very Rev. Dr. Matthew Harrington  
The Very Rev. Dr. Julius Barnes  
The Rev. Dr. Greg Peters  
Mr. Bud Longueville  
Mrs. Barbara Mathews  
*Other Members can be appointed by the Board*

### **COMMITTEE ON WOMEN'S WORK**

Dss. Jill Nowell, *Chair*  
Mrs. Susan Sutton  
Mrs. Debbie Payne  
Mrs. Susannah Rutt  
Dss. Canon Annette Johnson, *Advisor*

### **COMMITTEE ON DIOCESAN POLICIES**

The Rt. Rev. Walter Banek, *Chair*  
Chancellor Jeff Hurt  
The Very Rev. Canon Jason R. Grote  
The Venerable Dr. James T. Payne  
The Rev. Wyatt Boutwell  
Mr. Bud Longueville  
Mr. Bruce Woodcock  
Mrs. Susan Sutton  
Mrs. Monica Dalton

### **COMMITTEE ON MINISTERS' SALARIES**

The Very Rev. Canon Jason R. Grote, *Chair*  
The Rt. Rev. Walter Banek  
Mr. James ("Bud") Longueville

*(Over)*

**REPRESENTATIVE TO ACNA PROVINCIAL COUNCIL**

Bishop: Bishop Ray Sutton

Clergy: The Ven. James Payne

Lay Delegates: Debbie Payne & Dss. Canon Annette Johnson

Lay Alternates: Harry Johnson & Susan Sutton

**REPRESENTATIVE TO ACNA PROVINCIAL ASSEMBLY**

All Bishops

Clergy: The Ven. Dr. James Payne & Canon Grote or Camlin

Lay Delegates: Debbie Payne & Dss. Canon Annette Johnson

Clergy Alternate: The Very Rev. Dr. Steven Rutt

Lay Alternate: Harry Johnson

Youth Delegate: Loren Smith

Youth Alternate: Nathaniel Boonzaaijer

*These appointments to ACNA meetings are subject to change. The Diocese will pay the costs for delegates to attend. Alternates will only be paid if the delegate cannot attend.*

## EPISCOPAL VISIT SCHEDULE 2024

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A full listing of the Episcopal Visit schedule will be formed and communicated after Synod and the election.

<b><u>Bishop Sutton</u></b>	<b><u>Bishop Banek</u></b>
	<b><u>Newly Elected Bishop</u></b>